

**REPORT TO:** East Lothian Council

**MEETING DATE:** 24 May 2022

**BY:** Executive Director for Council Resources

**SUBJECT:** Summary of Business Approved in Accordance with  
Election Recess Arrangements 2022

---

**10**

## **1 PURPOSE**

- 1.1 To inform the Council of the urgent business undertaken over the election recess period in terms of the procedures set out in Standing Order 15.6 and in line with the decision taken at its meeting of 29 March 2022.
- 1.2 It should be noted that a copy of the undernoted report has been lodged in the Members' Library (May 2022 Bulletin (private)).

## **2 RECOMMENDATIONS**

- 2.1 The Council is requested to note the business undertaken over the Election Recess period.

## **3 BACKGROUND**

- 3.1 **Application to Musselburgh Common Good Committee** (Members' Library Reference 62/22 – May 2022 Bulletin)

A private report submitted by the Executive Director for Council Resources sought determination of an application for funding submitted by The Hollies Day Centre, Musselburgh. The amount awarded was £32,000, which can be met within the approved budget for the Musselburgh Common Good Committee. This report was approved by the Provost and Depute Leader.

## **4 POLICY IMPLICATIONS**

- 4.1 As outlined in the submitted report specified in Section 3.

## **5 INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – As outlined in the submitted report specified in Section 3.
- 6.2 Personnel - None.
- 6.3 Other – As outlined in the submitted report specified in Section 3.

## **7 BACKGROUND PAPERS**

- 7.1 East Lothian Standing Orders

<b>AUTHOR'S NAME</b>	Lel Gillingwater
<b>DESIGNATION</b>	Team Manager – Democratic & Licensing
<b>CONTACT INFO</b>	01620 827292 <a href="mailto:lgillingwater@eastlothian.gov.uk">lgillingwater@eastlothian.gov.uk</a>
<b>DATE</b>	9 May 2022

**REPORT TO:** East Lothian Council

**MEETING DATE:** 24 May 2022

**BY:** Executive Director for Council Resources

**SUBJECT:** Submissions to the Members' Library Service,  
15 March to 9 May 2022

---

**11**

## **1 PURPOSE**

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

## **2 RECOMMENDATIONS**

- 2.1 Council is requested to note the reports submitted to the Members' Library Service between 15 March and 9 May 2022, as listed in Appendix 1.

## **3 BACKGROUND**

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation or officers in conjunction with Councillors, or
  - (b) background papers linked to specific committee reports.
- 3.2 All public reports submitted to the Members' Library are available on the Council website.

## **4 POLICY IMPLICATIONS**

- 4.1 None

## **5 INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – None  
6.2 Personnel – None  
6.3 Other - None

## **7 BACKGROUND PAPERS**

- 7.1 East Lothian Council's Standing Orders – 3.4

<b>AUTHOR'S NAME</b>	Lel Gillingwater
<b>DESIGNATION</b>	Team Manager - Democratic & Licensing
<b>CONTACT INFO</b>	<a href="mailto:lgillingwater@eastlothian.gov.uk">lgillingwater@eastlothian.gov.uk</a> x7292
<b>DATE</b>	9 May 2022

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD  
15 March – 9 May 2022**

<b>Reference</b>	<b>Originator</b>	<b>Document Title</b>	<b>Access</b>
37/22	Executive Director for Place	East Lothian Advice Consortium Q3 2021/22 Performance Report	Private
38/22	Head of Infrastructure	Trade Waste Charges	Private
39/22	Executive Director for Council Resources	Creation of Process Improvement Officer within Corporate Finance	Private
40/22	Executive Director for Council Resources	Creation of Seasonal Tree Surveyors (Qualified) Within Amenity Services - Sport, Countryside & Leisure	Private
41/22	Executive Director for Place	Design and Build Tenders for Affordable Housing at Levenhall, Musselburgh	Public
42/22	Executive Director for Place	Coast and Countryside Management Season 2021	Public
43/22	Executive Director for Place	East Lothian Safety Advisory Group Policy – Amendments	Public
44/22	Head of Development	Musselburgh Active Toun – Project Update	Public
45/22	Executive Director for Council Resources	Staffing Report for the Creation of an HR Assistant – Recruitment	Private
46/22	Executive Director for Place	Service Review – Road Services	Private
47/22	Executive Director for Council Resources	Service Review – Transport Services	Private
48/22	Executive Director for Council Resources	Staffing Report for the Creation of an Asbestos Officer - Housing within Property Maintenance	Private
49/22	Head of Corporate Support	Establishment Changes for March 2022	Private
50/22	Executive Director for Council Resources	Staffing Report for the Creation of the Post of Development Officer - Community Arts within the Arts Service	Private
51/22	Head of Infrastructure	Transfer of Property at Civic Square, Tranent from General Services Account to Housing Revenue Account	Private
52/22	Head of Infrastructure	Transfer of Former Wallyford Primary School site from General Services Account to Housing Revenue Account	Private

53/22	Executive Director for Council Resources	Staffing Report for the Creation of a Process Improvement Officer within People & Council Support (People)	Private
54/22	Head of Infrastructure	Transfer of 3 parcels of land in East Linton to Network Rail	Private
55/22	Head of Communities	Funding for Communities 2022-23	Public
56/22	Head of Infrastructure	Excambion of Land, Meadowbank Road, Ormiston	Private
57/22	Executive Director for Council Resources	Staffing Report for the Creation of a JSW Coordinator within Justice Social Work	Private
58/22	Head of Infrastructure	Building Warrants Issued under Delegated Powers between 01.03.2022 and 31.03.2022	Public
59/22	Head of Corporate Support	Quarterly Customer Feedback Reporting	Public
60/22	Head of Infrastructure	Sale of Land at Trevelyan Place and Queen's Drive, Pencaitland	Private
61/22	Executive Director for Place	Ukraine Humanitarian Crisis	Public
62/22	Executive Director for Council Resources	Application for Common Good Funding (submitted in accordance with Election Recess Arrangements, SO 15.6)	Private
63/22	Head of Infrastructure	Sale of land at Walker Terrace, East Linton	Private
64/22	Head of Infrastructure	Sale of land at Preston Cross Cottages, Prestonpans	Private
65/22	Head of Corporate Support	Establishment Changes for April 2022	Private
66/22	Head of Development	Response to Scottish Transport Project Review 2 and 20% Reduction in Car Km Route Map	Public

9 May 2022