

<b>COMMITTEE:</b>	East Lothian Council
<b>MEETING DATE:</b>	26 August 2025
<b>BY:</b>	Executive Director for Council Resources
<b>REPORT TITLE:</b>	Submissions to the Members' Library Service, 9 June – 10 August 2025
<b>REPORT STATUS:</b>	Public

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## **1 PURPOSE OF REPORT**

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

## **2 RECOMMENDATIONS**

Members are recommended to:

- 2.1 Note the reports submitted to the Members' Library Service between 14 April and 8 June 2025, as listed in Appendix 1.

## **3 BACKGROUND**

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation or officers in conjunction with Councillors, or
  - (b) background papers linked to specific committee reports.
- 3.2 All public reports submitted to the Members' Library are available on the Council website.

#### 4 POLICY IMPLICATIONS

4.1 None

#### 5 RESOURCE AND OTHER IMPLICATIONS

5.1 Finance: None

5.2 Human Resources: None

5.3 Other (e.g. Legal/IT): None

5.4 Risk: None

#### 6 INTEGRATED IMPACT ASSESSMENT

6.1 **Select the statement that is appropriate to your report by placing an 'X' in the relevant box.**

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

**or**

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	
Storage/collection of personal data	
Other	

*[Enter information on impacts that have been identified]*

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

[https://www.eastlothian.gov.uk/info/210602/equality\\_and\\_diversity/12014/integrated\\_impact\\_assessments](https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments)

## **7 APPENDICES**

- 7.1 Appendix 1 – Bulletin of business submitted to the Members' Library, 9 June – 10 August 2025

## **8 BACKGROUND PAPERS**

- 8.1 East Lothian Council Standing Orders: Standing Order 3.4

## **9 AUTHOR AND APPROVAL DETAILS**

### **Report Author(s)**

<b>Name</b>	Lel Gillingwater
<b>Designation</b>	Team Manager – Democratic & Licensing
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<b>Date</b>	11 August 2025

### **Head of Service Approval**

<b>Name</b>	Hayley Barnett
<b>Designation</b>	Head of Corporate Support
<b>Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed</b>	Completed
<b>Approval Date</b>	11 August 2025

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD  
8 JUNE – 10 AUGUST 2025**

<b>Reference</b>	<b>Originator</b>	<b>Document Title</b>	<b>Access</b>
52/25	Head of Infrastructure	Building Warrants Issued Under Delegated Powers – May 2025	Public
53/25	Head of Corporate Support	Establishment Changes – May 2025	Private
54/25	Executive Director for Council Resources	Staffing report for the Creation of a Temporary Projects Officer – HR	Private
55/25	Executive Director for Council Resources	Creation of a Performance & Systems Development Team within Housing	Private
56/25	Executive Director for Council Resources	Creation of a Senior Rent Income Officer Post within Rent Income Team	Private
57/25	Head of Development	East Lothian Council Response to Consultation on Statutory Guidance for Climate Change Duties	Public
58/25	Executive Director for Place	Community Council Elections 2025	Public
59/25	Executive Director for Place	Update on Blindwells Strategic Outline Business Case	Public
60/25	Executive Director for Council Resources	Staffing Report for the Creation of an Operations Officers within the Arts Service	Private
61/25	Head of Infrastructure	Sale of Land and Buildings, Haddington	Private
62/25	Head of Communities and Partnerships	Community Intervention Funding Allocations 2024/25	Public
63/25	Executive Director for Council Resources	In-House Pest Control Service – Phase 2	Private
64/25	Head of Infrastructure	Sale of Land, Dirleton	Private
65/25	Head of Infrastructure	Grant of Servitude Rights, Wallyford	Private
66/25	Executive Director for Place	Confirmation of Tree Preservation Order at Cromwell Road, North Berwick [TPO no. 149 (2025)]	Public
67/25	Executive Director for Council Resources	East Lothian Council Draft (Unaudited) Annual Accounts 2024-25	Public
68/25	Head of Corporate Support	Establishment Changes for June 2025	Private
69/25	Head of Infrastructure	Building Warrants issued under Delegated Powers between 1 <sup>st</sup> and 30 <sup>th</sup> June 2025	Public
70/25	Executive Director for Council Resources	Creation of 2 x Modern Apprentice - Trainee Roads Officer	Public
71/25	Executive Director for Council Resources	Review of Management Structure within Housing Services	Private
72/25	Head of Development	Edinburgh Innovation Hub Update	Private

73/25	Executive Director for Council Resources	Staffing Report for the Creation of a Community Care Worker – Housing Occupational Therapy within Housing	Private
74/25	Head of Infrastructure	Spring 2025 Additions to the List of Roads	Public
75/25	Executive Director for Council Resources	Service Review – Telecare Team	Private
76/25	Executive Director for Council Resources	Review of Engineering Services & Building Standards Structure	Private
77/25	Head of Corporate Support	East Lothian Integration Joint Board 2025/26 Directions	Public
78/25	Executive Director for Council Resources	Review of Emergency Care within the Home Care Team	Private
79/25	Executive Director for Council Resources	Review of Working Hours of The Cove – Dunbar Primary School	Private
80/25	Head of Infrastructure	Building Warrants Issued under Delegated Powers between 1 and 31 July 2025	Public
81/25	Head of Corporate Support	Establishment Changes – July 2025	Private
82/25	Executive Director for Council Resources	Service Review: Transport Services – MA Posts within VPMU	Private
83/25	Head of Infrastructure	Sale of Land near Inglisfield, Gifford	Public
84/25	Head of Infrastructure	Lease for Office Space within the Fisherrow Centre	Public
85/25	Executive Director for Council Resources	Review of Law Primary School Nursery	Private

11 August 2025