

COMMITTEE:	East Lothian Council
MEETING DATE:	28 October 2025
BY:	Executive Director for Council Resources
REPORT TITLE:	Submissions to the Members' Library Service, 11 August to 12 October 2025
REPORT STATUS:	Public

1 PURPOSE OF REPORT

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

2 RECOMMENDATIONS

Members are recommended to:

- 2.1 Note the reports submitted to the Members' Library Service between 11 August and 12 October 2025, as listed in Appendix 1.

3 BACKGROUND

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation or officers in conjunction with Councillors, or
 - (b) background papers linked to specific committee reports.
- 3.2 All public reports submitted to the Members' Library are available on the Council website.

4 POLICY IMPLICATIONS

4.1 None

5 RESOURCE AND OTHER IMPLICATIONS

5.1 Finance: None

5.2 Human Resources: None

5.3 Other (e.g. Legal/IT): None

5.4 Risk: None

6 INTEGRATED IMPACT ASSESSMENT

6.1 **Select the statement that is appropriate to your report by placing an 'X' in the relevant box.**

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

or

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	
Storage/collection of personal data	
Other	

[Enter information on impacts that have been identified]

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments

7 APPENDICES

- 7.1 Appendix 1 – Bulletin of business submitted to the Members' Library, 11 August – 12 October 2025

8 BACKGROUND PAPERS

- 8.1 East Lothian Council Standing Orders: Standing Order 3.4

9 AUTHOR AND APPROVAL DETAILS

Report Author(s)

Name	Lel Gillingwater
Designation	Team Manager – Democratic & Licensing
Tel/Email	lgillingwater@eastlothian.gov.uk / 01620 827292
Date	13 October 2025

Head of Service Approval

Name	Hayley Barnett
Designation	Head of Corporate Support
Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed	Confirmed
Approval Date	20 October 2025

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD
11 AUGUST – 12 OCTOBER 2025**

Reference	Originator	Document Title	Access
86/25	Head of Infrastructure	Sale of Land, Wallyford	Private
87/25	Head of Education	Update to Policy – Included, Engaged & Involved: Managing Distressed & Challenging Behaviour 2018	Public
88/25	Head of Education	Update to Policy – A Positive Approach to Improving School Attendance	Public
89/25	Head of Education	Update to Policy – Additional Support for Learning	Public
90/25	Head of Education	Update to Policy – Child Protection & Safeguarding	Public
91/25	Head of Infrastructure	Sale of Land, Musselburgh	Private
92/25	Head of Infrastructure	Review of Transport Services - Additional Staff Resources and Vehicles to Support Delivery of Transport for ASN Pupils	Private
93/25	Head of Corporate Services	Quarterly Customer Feedback Reporting	Public
94/25	Head of Children's Services	Funding for CS S10 Grants 2025-2026	Public
95/25	Head of Infrastructure	Tackling the Nature Emergency: Update on Actions to Protect and Enhance Nature	Public
96/25	Executive Director for Council Resources	Staffing Report: Development Officer – Leadership Development Post	Private
97/25	Head of Infrastructure	Building Warrants Issued Under Delegated Powers – August 2025	Public
98/25	Head of Corporate Support	Changes to Establishment – August 2025	Private
99/25	Head of Corporate Support	Creation of Post of an Elections Officer	Public
100/25	Head of Education	Sustainable Hourly Rate for Funded Providers Delivering Early Learning and Childcare in East Lothian – August 2025	Public
101/25	Head of Infrastructure	Sale of Land – Port Seton	Private
102/25	Head of Infrastructure	Proceeds from Sale in Line with Obligation Under Feu Disposition, Musselburgh	Private
103/25	Executive Director for Place	Review of Team Leader – Bus Operations	Private
104/25	Executive Director for Place	Lothian Esk Catchment Partnership (LECP) – Update	Public
105/25	Executive Director for Place	Coastal Change Adaptation Plan – Update	Public
106/25	Executive Director for Council Resources	Deletion of Posts at Musselburgh Grammar School	Private
107/25	Head of Infrastructure	Building Warrants Issued under Delegated Powers between 1 st and 30 th September 2025	Public
108/25	Head of Corporate Support	Establishment Changes for September 2025	Private
109/25	Head of Communities & Partnerships	Review of Library Fines and Charges	Public

110/25	Executive Director for Council Resources	Staffing Report for the Creation of a Play Technician within Amenity Services	Private
111/25	Head of Communities & Partnerships	East Lothian Partnership Annual Review 2024-2025 and End of LOIP Report	Public
112/25	Executive Director for Council Resources	Creation of Temporary Strategic Lead - Prevention Post within Education	Private
113/25	Head of Infrastructure	Grant of Servitude Rights for Pedestrian Access, Pencaitland	Private

13 October 2025