

COMMITTEE:	East Lothian Council
MEETING DATE:	9 December 2025
BY:	Depute Chief Executive – Resources and Economy
REPORT TITLE:	Submissions to the Members’ Library Service, 13 October to 21 November 2025
REPORT STATUS:	Public

1 PURPOSE OF REPORT

- 1.1 To note the reports submitted to the Members’ Library Service since the last meeting of Council, as listed in Appendix 1.

2 RECOMMENDATIONS

Members are recommended to:

- 2.1 Note the reports submitted to the Members’ Library Service between 13 October and 21 November 2025, as listed in Appendix 1.

3 BACKGROUND

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members’ Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation or officers in conjunction with Councillors, or
 - (b) background papers linked to specific committee reports.
- 3.2 All public reports submitted to the Members’ Library are available on the Council website.

4 POLICY IMPLICATIONS

4.1 None

5 RESOURCE AND OTHER IMPLICATIONS

5.1 Finance: None

5.2 Human Resources: None

5.3 Other (e.g. Legal/IT): None

5.4 Risk: None

6 INTEGRATED IMPACT ASSESSMENT

6.1 **Select the statement that is appropriate to your report by placing an 'X' in the relevant box.**

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

or

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	
Storage/collection of personal data	
Other	

[Enter information on impacts that have been identified]

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments

7 APPENDICES

- 7.1 Appendix 1 – Bulletin of business submitted to the Members' Library, 13 October – 21 November 2025

8 BACKGROUND PAPERS

- 8.1 East Lothian Council Standing Orders: Standing Order 3.4

9 AUTHOR AND APPROVAL DETAILS

Report Author(s)

Name	Lel Gillingwater
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Date	21 November 2025

Head of Service Approval

Name	Hayley Barnett
Designation	Head of Corporate Support
Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed	Confirmed
Approval Date	24 November 2025

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD
13 OCTOBER – 21 NOVEMBER 2025**

Reference	Originator	Document Title	Access
114/25	Head of Communities & Partnerships	Customer Services and Libraries Annual Impact Report 2024/25	Public
115/25	Depute Chief Executive – Resources & Economy	Building Warrants Issued Under Delegated Powers - October 2025	Public
116/25	Depute Chief Executive – Resources & Economy	Creation of a Team Leader – Learning Estate	Private
117/25	Depute Chief Executive – Resources & Economy	Service Review Report – Restructure of Dunbar Primary School	Public
118/25	Depute Chief Executive – Resources & Economy	Sale of Units 4.1, 4.2, 4.3 & 4.4 Inveresk Mills Industrial Estate	Private

24 November 2025