

East Lothian Council
Licensing

12 JAN 2026

Received



ELO426

Police LSO
Env Regp EH15
RUE NHS CC

APPLICATION FOR PREMISES LICENCE / ~~PROVISIONAL PREMISES LICENCE*~~

LICENSING (SCOTLAND) ACT 2005, SECTION 20

*Delete as appropriate

Question 1 - Name, address and postcode of premises to be licensed

Haddington Corn Exchange, Court Street, Haddington, East Lothian EH41 3DS

Question 2 - Particulars of applicant

2(a) Where applicant is an individual, provide full name, date & place of birth, home address including postcode, telephone number & email address.

2(b) Where applicant is a partnership, please provide full name, and postal address of partnership.

2(c) Where applicant is a company, please provide name, registered office and company registration number.

Brunton Theatre Trust, John Muir House, Haddington, East Lothian EH41 3HA

Registered Charity Number – SCO22422

2(d) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.

2(e) Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.*

Please see additional information sheet (attached)

* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.

Question 3 - Previous applications

Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises?

YES NO

If YES – provide full details _____

Question 4 - Previous convictions

Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)

YES NO

If YES – provide full details. For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974.

| NAME | DATE | COURT | OFFENCE | SENTENCE |
|------|------|-------|---------|----------|
| | | | | |

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

DESCRIPTION OF PREMISES
Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5 - Description of premises

(where application is submitted by a members' club, please also complete question 6)

Large entertainment hall comprising of main hall with bar area and stage; small hall used as a backstage space, small function venue, kitchen, 2 x storage rooms, small office, toilets and changing facilities.

The building is detached and located on Court Street in Haddington.


Question 6 - To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?

YES NO

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

The contents of this Application are true to the best of my knowledge and belief.

Signature  _____ * (see note below)

Date 9th January 2026

APPLICANT / ~~AGENT~~ (delete as appropriate)

Telephone number and email address of signatory  _____

 _____

I have enclosed the relevant documents with this application – please tick the relevant boxes

- Operating plan
- Layout plan (highlighting the area where alcohol is sold/consumed)
- Planning certificate
- Building standards certificate
- Food hygiene certificate

* Data Protection Act 2018

The information on this form may be held on an electronic public register which may be available to members of the public on request.

| For use by the Licensing Board only Application checklist | |
|--|--|
| Date received | |
| Fee amount | |
| Receipt number | |
| Received by (INITIALS) | |
| Consideration date | |
| Last date for consideration | |
| Date of initial hearing | |
| Date of any modification hearing | |
| Date granted/refused (delete as appropriate) | |

| For use by the Licensing Board only If application is for a Premises Licence - Documents required | |
|--|--|
| Operating plan | |
| Layout plan | |
| Planning certificate | |
| Building standards certificate | |
| Food hygiene certificate | |

| For use by the Licensing Board only If application is for a Provisional Premises Licence Documents required | |
|--|--|
| Provisional planning certificate | |
| Operating plan | |
| Layout plan | |

Trustees Details for Premises Licence

My details are below:

Michael Stitt

1. Full name Michael Robert James Stitt
2. Date of Birth [REDACTED]
3. Place of birth [REDACTED]
4. Home Address [REDACTED]
5. Do you have previous convictions NO

Andrew Forrest

1. Andrew. Stewart Forrest
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. [REDACTED]
6. [REDACTED]
7. No police convictions

Tony Cownie

1. Full name - Antony Cownie
2. Date of Birth - [REDACTED]
3. Place of birth [REDACTED]
4. Home Address - [REDACTED]
5. Do you have previous convictions - No

Colin McGinn

1. Full name – Colin Peter McGinn
2. Date of Birth – [REDACTED]
3. Place of birth - [REDACTED]
4. Home Address – [REDACTED]
5. Do you have previous convictions – None

Emma Pirie

1. Emma Jane Pirie
2. [REDACTED]
3. Place of Birth: [REDACTED]
4. [REDACTED]
5. No previous convictions

Lewis Normand

1. Lewis Normand
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. Do you have previous convictions - No

Nicola Kenny

My details are as follows:

1. Full name: Nicola Louise Kenny
2. Date of Birth: [REDACTED]
3. Place of birth: [REDACTED]
4. [REDACTED]
5. Do you have previous convictions: None

Richard Butt

No problem, here you go:

1. Full name - Richard Terence Butt
2. Date of Birth - [REDACTED]
3. Place of birth - [REDACTED]
4. Home Address - [REDACTED]
5. Do you have previous convictions - no

Tony Reekie

1. Full name Antony John Reekie
2. Date of Birth [REDACTED]
3. Place of birth [REDACTED]
4. Home Address [REDACTED]
5. Do you have previous convictions No

Pamela Walker

1. Pamela Ann Walker
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. No convictions.

Dan Sharp

1. Daniel Sharp
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. No



OPERATING PLAN

LICENSING (SCOTLAND) ACT 2005, SECTION 20(2)(B)(i)

This application should only be completed by the Licence Holder of the appropriate Premises Licence or their Agent.

1; STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

Name and Address of Premises _____

Haddington Corn Exchange, Court Street, Haddington

_____ Post Code EH41 3DS

- | | | | | | |
|------|--|-----|-------------------------------------|----|-------------------------------------|
| 1(a) | Will alcohol be sold for consumption solely ON the premises? | YES | <input type="checkbox"/> | NO | <input checked="" type="checkbox"/> |
| 1(b) | Will alcohol be sold for consumption solely OFF the premises? | YES | <input type="checkbox"/> | NO | <input checked="" type="checkbox"/> |
| 1(c) | Will alcohol be sold for consumption both ON and OFF the premises? | YES | <input checked="" type="checkbox"/> | NO | <input type="checkbox"/> |

2. STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

| DAY | ON CONSUMPTION | |
|-----------|----------------|---------------|
| | Opening time | Terminal Hour |
| Monday | 11:00 | 23:00 |
| Tuesday | 11:00 | 23:00 |
| Wednesday | 11:00 | 23:00 |
| Thursday | 11:00 | 01:00 |
| Friday | 11:00 | 01:00 |
| Saturday | 11:00 | 01:00 |
| Sunday | 11:00 | 00:00 |

3. STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

| DAY | OFF CONSUMPTION | |
|-----------|-----------------|---------------|
| | Opening time | Terminal Hour |
| Monday | 10:00 | 22:00 |
| Tuesday | 10:00 | 22:00 |
| Wednesday | 10:00 | 22:00 |
| Thursday | 10:00 | 22:00 |
| Friday | 10:00 | 22:00 |
| Saturday | 10:00 | 22:00 |
| Sunday | 10:00 | 22:00 |

4. SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand?

YES

NO

*If YES - provide details

To take advantage of any special opening hours agreed by the Board
e.g Festive Season.

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

| ACTIVITY | ACTIVITY PROVIDED? YES/ NO | To be provided during core licenced hours. Please confirm YES/ NO | Where activities are also to be provided outwith core licensed hours. Please confirm YES/NO |
|----------|-------------------------------|---|---|
|----------|-------------------------------|---|---|

| | | | | |
|-----|-----------------------|-----|-----|-----|
| 5a. | Accommodation | No | N/A | N/A |
| | Conference facilities | Yes | Yes | Yes |
| | Restaurant facilities | No | No | No |
| | Bar meals | No | No | No |

Social functions including:

| | | | | |
|-----|---|-----|-----|-----|
| 5b. | Weddings, funerals, birthdays, retirements etc. | Yes | Yes | Yes |
| | Club or other group meetings etc. | Yes | Yes | Yes |

Entertainment, including:

| | | | | |
|-----------------|------------------------------|-----|-----|-----|
| 5c. | Recorded music - see 5(g) | Yes | Yes | Yes |
| | Live performances - see 5(g) | Yes | Yes | Yes |
| | Dance facilities | Yes | Yes | Yes |
| | Theatre | Yes | Yes | Yes |
| | Films | Yes | Yes | Yes |
| | Gaming | Yes | Yes | Yes |
| | Indoor/outdoor sports | Yes | Yes | Yes |
| Televised sport | Yes | Yes | Yes | |

| | | | | |
|-----|-----------------------------|----|----|----|
| 5d. | Outdoor drinking facilities | No | No | No |
|-----|-----------------------------|----|----|----|

| | | | | |
|-----|---------------------|----|----|----|
| 5e. | Adult Entertainment | No | No | No |
|-----|---------------------|----|----|----|

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

While most activity will take place as matinee or evening events, the venue also welcomes external hires from groups and organisations which may require a 9am start. For these events, the bar would not open until core operating hours.

- Conference events may require an earlier start to allow entry and/or setup time.
- Weddings, funerals, birthdays and retirement events may require an earlier entry time to allow setup and decoration of the venue.
- Clubs/Group meetings or events may require an earlier entry time to allow preparations to be made prior to the start of the event.
- For entertainment events (as listed in 5c. above), earlier entry time may be required to allow equipment and resources to be setup and/or tested prior to the scheduled start time.

5(f) If you propose to provide any activities other than those listed in 5(a) - (e), please provide details or further information below.

Craft fairs/markets
Wedding Fairs
Exhibitions and displays
Meetings
Festivals
Information fair
Consultation event

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?

YES NO

When fully occupied, are there likely to be more customers standing than seated?

YES NO

5. ON-SALES ONLY - CHILDREN AND YOUNG PERSONS

6(a) When alcohol is being sold for consumption on the premises will children or young persons be allowed entry?

YES

NO

6(b) Where the answer to **6(a)** is YES provide statement of the TERMS under which they will be allowed entry

Ages 0-15 will be accompanied by an appropriate adult.

Ages 16-17 can attend events unaccompanied.

Ticketing and Event Terms and Conditions will clarify any exceptions to this rule.

6(c) Provide statement regarding the AGES of children or young persons to be allowed entry

Ages 0 - 17

6(d) Provide statement regarding the TIMES during which children and young persons will be allowed entry

Children and young people will be allowed entry during the hours of 09:00 and 01:00 in relation to any events being held in the venue.

Ticketing and Event Terms and Conditions will clarify any exceptions to this rule.

6(e) Provide statement regarding the PARTS of the premises to which children and young persons will be allowed entry

All public areas excluding the bar area, other than to pass by on the way in to and out of the venue (the bar is by the front door).

6. CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Seated events | 396 audience + 20 staff and company members

Standing events | 700 audience + 20 staff and company members

7. PREMISES MANAGER

(NOTE: not required where application is for grant of provisional premises licence)

Full Name Jane Corrigan

Date of birth [REDACTED]

Contact address [REDACTED]

Post Code [REDACTED]

Tel. No. [REDACTED]

Email address jcorrigan@eastlothian.gov.uk

Personal licence

Date of issue 8 May 2023

Name of Licensing Board issuing East Lothian Licensing Board

Reference no. of personal licence EL 1993

East Lothian Council Licensing Board

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief

Signature  (* see note below)

Date 9th January 2016

Capacity APPLICANT / ~~AGENT~~ (delete as appropriate)

Tel. No. of signatory 

Email address theatreadmin@eastlothian.gov.uk

*** Data Protection Act 2018**

The information on this form may be held on an electronic public register which may be available to members of the public on request



SCHEDULE 6 Regulation 7

DISABLED ACCESS AND FACILITIES STATEMENT

Licensing (Scotland) Act 2005, section 20(2)(b)(ia)

1. DISABLED ACCESS AND FACILITIES

1(a). Is there disabled access to the premises YES NO

1(b). Do you have facilities for those with a disability YES NO

1(c). Do you have any other provisions available to aid the use of the premises by disabled people YES NO

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

2. DISABLED ACCESS TO, FROM AND WITHIN THE PREMISES

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

There is level, step-free access to the building from the street.

The car park behind the building has reserved spaces available for disabled attendees.

Audiences members who use a wheelchair will have access to spaces on the front row or at the end of any aisle.

3. FACILITIES AVAILABLE

Please describe in detail the facilities provided for disabled people.
e.g. disabled toilets, lifts, accessible tables.

The building has accessible toilets with clear signage.

The venue is all on one floor so no lift access is required.

4. OTHER PROVISIONS

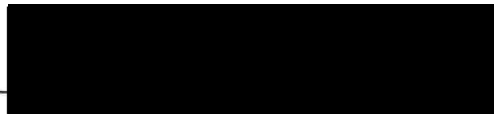
Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

Assistance dogs are welcome in the space

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature  * (see note below)

Date 9th January 2026

Capacity Chairman of Brunton Theme Trust

APPLICANT/~~AGENT~~ (delete as appropriate)

Tel. no. of signatory 

Email 

*** Data Protection Act 2018**

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SUPPLEMENTARY APPLICATION INFORMATION

This information is required in relation to all Premises Licence/Provisional Licence applications or any application which is a Premises Licence Variation, not considered to be a Minor Variation.

Application submissions generally tend to be insufficiently detailed as to provide a complete picture of what businesses propose to provide the public. Therefore, Licensing Boards often have too little information, in advance of Board hearings, to fully appreciate what is being applied for. This situation often leads to numerous unnecessary objections and representation being made due to interested parties, such as neighbouring residents, not understanding what proposed activities really relate to i.e. What does Live Music actually mean and how will it impact on their lives. For these reasons, the Board has made a policy decision to require applicants to provide a fuller description of their business proposals and detail how the five licensing objectives will be met.

BUSINESS PROFILE

Please describe your business offering

The Brunton @ Haddington Corn Exchange is a performing arts venue run by the Brunton Theatre Trust and has been in operation since 2023 when the Trust relocated its activity following the closure of Brunton Hall. This was initially a temporary measure but, following the permanent closure of Brunton Hall in October 2025, it is now a long-term relocation.

The venue will host an array of performing arts events including music concerts, theatre and dance performances and comedy nights, and acts as a venue for hire for community events and gatherings. To provide a welcoming experience for customers there will be a bar in operation at each event to offer refreshments.

Tickets are sold online and on the door at each event. The Trust is also supported by funding grants from East Lothian Council and Creative Scotland to support their operations.

ON CONSUMPTION

- (a) Please describe the type of business you intend to operate in respect of On consumption.

The venue will have a licensed bar in operation at each event to provide refreshments to audience members. This will provide alcoholic and non-alcoholic drinks, hot drinks and snacks. All refreshments must be consumed on the premises.

OFF CONSUMPTION

- (b) Please describe the type of business you intend to operate in respect of Off consumption & deliveries

Throughout the year we host craft fairs/markets, where stall holders may sell alcoholic products or products that contain alcohol.

**CLARIFICATION IS REQUIRED IN RELATION TO THE
CONTENT OF YOUR PROPOSED OPERATING PLAN**

To what extent do you intend to use any of the following: Accommodation;
Conference Facilities; Restaurant Facilities; Bar Meals:

The venue will be available for hire for conference events such as talks and presentations. These are likely to occur once a month on average throughout the year.

There are no accommodation, restaurant facilities or bar meals on the premises, however for some functions external catering services are employed to provide meals for weddings, funerals, conferences, award ceremonies etc.

Social Functions – Weddings; Birthdays; Retirements ; Other:

If you intend to provide for any of these functions please describe the nature and extent and likely frequency of each:

The venue will be available for hire for community celebrations such as anniversaries, retirements or small weddings. These are likely to occur once every 6 months. They are not a major part of our programme or hire offer.

Entertainment – Recorded Music; Live Performances; Dance Facilities; Theatre; Films; Gaming; Indoor/outdoor sports; Televised Sport - If you intend to provide for any of these facilities please describe the nature and extent and likely frequency of each:

The venue programmes a regular offer of live performances including music performances, theatre performances, dance performances and comedy. This offer averages at 3 events a week.

We also screen films occasionally, with an average of 6 a year.

Events predominantly take place in the evening and are run by an experienced Front of House and Technical Team. The venue capacity is a maximum of 396 for seated events and 700 for standing.

Outdoor Drinking Facilities - If you intend to provide outdoor drinking facilities please describe where and what the facilities will be used for. You will also be required to provide a statement in the objectives section how you intend to prevent public nuisance from use of such facilities:

We do not provide outdoor drinking facilities.

Adult Entertainment – If you intend to provide any entertainment of a sexual nature please state the type and likely frequency if use. Adult entertainment is any form of sexual stimulation and includes adult humour or explicit language. The Board will also expect you to address the objective of preventing harm to children and young persons:

We do not provide any adult entertainment.

Activities Outwith Licensed Core Hours - In your Operating Plan, at 5(e), you should have given details of any activity that will be provided outwith core licensed hours. If you wish you can expand on your explanation here:

While most activity will take place as a matinee or evening events, the venue also welcomes community hires which may require a 9am start.

The bar would not open until core operating hours.

Any Other Activities - In your Operating Plan at 5(f) you should have given details of any other type of activity you are likely to cater for. It would be useful to give an indication of the extent and frequency of such events:

The venue is available for hire and may host occasional community events such as craft fairs, wedding fairs, exhibitions and displays and meetings.

These will be programmed alongside the curated performance programme with an average of 2 per year.

Children and Young Persons – If you intend to provide access for children and young persons on the premises please provide details of what facilities you have on the premises in respect of different age groups. In addition, please state where and what baby changing facilities will be provided for children under five years.

The venue is one large hall that is accessed by the public, there are no separate areas for use by children or young persons.

There is a baby changing facility in the accessible toilet which is to the rear of the hall.

LICENSING OBJECTIVES

Please provide details below of how you will ensure that the 5 Licensing Objectives are complied with. It may be helpful in answering this section if you refer to the East Lothian Council Licensing Board's 'Statement of Licensing Policy', which can be found at

https://www.eastlothian.gov.uk/downloads/file/27884/statement_of_licensing_policy_2018-2023

Preventing Crime and Disorder

- The Front of House team has received bar training and this is routinely refreshed.
- No alcohol is sold to under 18s, and ID checks are in place for anyone who looks under 25 (Proof of Age Standard Scheme and Challenge 25 Scheme).
- The venue has a zero policy for drug possession or use on site, and security teams conduct bag checks for any large events where this may occur (e.g. large live music events).
- Front of House team manage the audience and will remove any members of the public who are drunk or aggressive. Security staff are in place for any events where this may be likely (e.g. large music or comedy events).
- Front of House teams conduct a litter pick up around the venue after each event.
- Children must be accompanied at our events. For events before 19:00 under 12's must be accompanied by an adult. For evening events after 19:00 under 16's must be accompanied by an adult. Standing gigs are for over 14's only and over 16's must be accompanied by an adult.
- For events with young performers (e.g. youth productions), chaperones are present to manage the young people and all staff in contact with a young person will have been PVG checked.
- All performance events are ticketed and Front of House staff manage entry from one door point.
- Any incidents of drunken behaviour or aggression are logged by the Front of House staff team, and police are notified if required.
- Last orders are taken at the interval of each performance - this is usually by 21:00.

Securing Public Safety:

- Capacity has been set and agreed with the East Lothian Council Fire Marshall team and based on the venue size and exit routes.
- Regular fire safety checks are carried out and all staff are regularly trained.
- The fire alarm system is routinely tested by the East Lothian Council team as it is a Council owned venue.
- The venue opening hours are 11:00 - 23:00.
- Drinks are served in plastic to ensure safety of audience members and staff.
- All technical equipment is PAT tested and routinely checked and maintained by the Brunton Technical team, all of whom are East Lothian Council employees. The equipment provider Black Light also carries out annual maintenance.
- Our Front of House Management team are First Aid Trained and there are First Aid supplies in the venue. A Defibrillator is brought in for large events, and we are looking in to securing one permanently moving forward.
- There is a Council approved risk assessment in place for the venue and this is routinely checked and maintained.
- Each event will have a ratio of 1 Front of House usher per 50 audience members + FOH Manager/s.
- Trained security staff from NEON are brought in for large scale events such as music and comedy performances.
- Venue is well maintained and kept in clean and working order.

Preventing Public Nuisance:

- The venues opening hours are 11:00 - 23:00 with most events running from 19:30 - 22:00. The venue curfew is 23:00.
- Events are programmed with the community in mind and are predominantly music, theatre, dance and comedy. No adult entertainment is programmed.
- The venue capacity is 396 seated and 700 standing, with the majority of events reaching a maximum of 300. Events above 300 will be supported by additional security staffing to ensure safety and consideration of the local community.
- All events are managed by a trained Front of House team, attendance is ticketed and entry is managed by a staff team through one entrance door.
- Signage is displayed to encourage respect of local neighbours on exiting the venue.
- Front of House staff ensure cleanliness of venue including waste collection and litter picking. Waste bins are at the rear of the venue which opens on to a carpark with no residential accommodation.
- The Technical team monitor sound levels for each performance, ensuring all events comply with guidance.
- The venue is next to a large carpark and close to bus stops for public transport connections for all patrons after each event.

Protecting and Improving Public Health:

- Signage is displayed to encourage responsible drinking.
- All bar staff receiving training and are monitored by the FOH manager each shift.
- Measure sizes are offered to customers and a range of alcoholic and non-alcoholic beverages are available. Snacks are also on offer.
- Challenge 25 checks are made.
- Alcohol prices are in line with legal guidance and no offers are made on drinks.
- Sound levels are monitored by the Technical Team and are in line with industry guidance.
- First aid boxes are available throughout the venue and staff are aware of nearby defibrillator. Each event will have a nominated First Aid lead.

Protecting Children and Young Persons From Harm:

- The venue is one large hall for use by customers with no small or enclosed areas.
- There are baby changing facilities in the accessible toilet to the rear of the venue. All toilets include cubicles.
- For events before 19:00 under 12's must be accompanied by an adult. For evening events after 19:00 under 16's must be accompanied by an adult.
- Challenge 25 checks in place for alcohol sales and all bar staff receive training on the risk of underaged drinking.
- Refusal log is kept for any alcohol sales requested by under aged customers.
- For events featuring young performers, all staff will have PVGs in place, young people will have a chaperone to accompany them in the venue and a risk assessment in place.
- Snacks and drinks for young people will be placed separately from alcoholic drinks in the bar area.

APPLICATION SUPPORTING COMMENTS

Additional Information

The Brunton Theatre Trust has held a Premises Licence for Brunton Hall for many years. Since taking over the Haddington Corn Exchange our licence has been granted on an Occasional Licence basis with the support of the Licensing Board and team at East Lothian Council.

SIGNATURE AND DECLARATION BY APPLICANT

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Supporting Comments

i.e. reasons why the Board should support your application.

The Brunton @ Haddington Corn Exchange is an exciting cultural and community hub in Haddington, and it has run successfully and without incident since 2023 when the Trust took over the venue following the closure of their home at Brunton Hall.

The venue has hosted a wide array of theatre, dance, comedy and music, as well as a busy season of community events, and we are excited to continue to build on this to cater to the people of Haddington and East Lothian more widely.

The inclusion of the bar within the venue space is very important in creating a welcoming atmosphere and enjoyable experience for our customers. While the decision on the future of Brunton Hall was made we ran the bar with Occasional Licences. Now that the future of the building is known we are applying for a Premises Licence which will allow us to continue our offer, reduce the administration around this, and embed the robust processes that we have established at Brunton Hall into this new space.

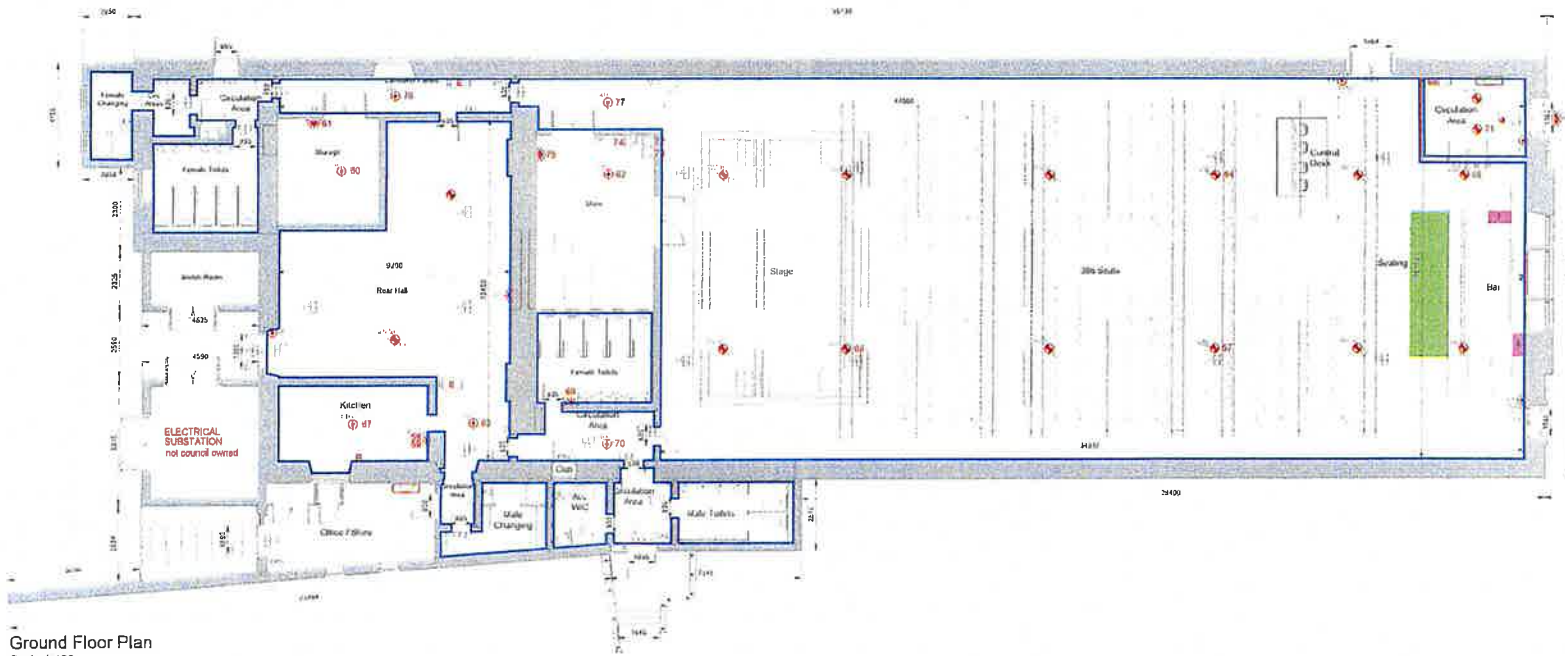
(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

Signature _____

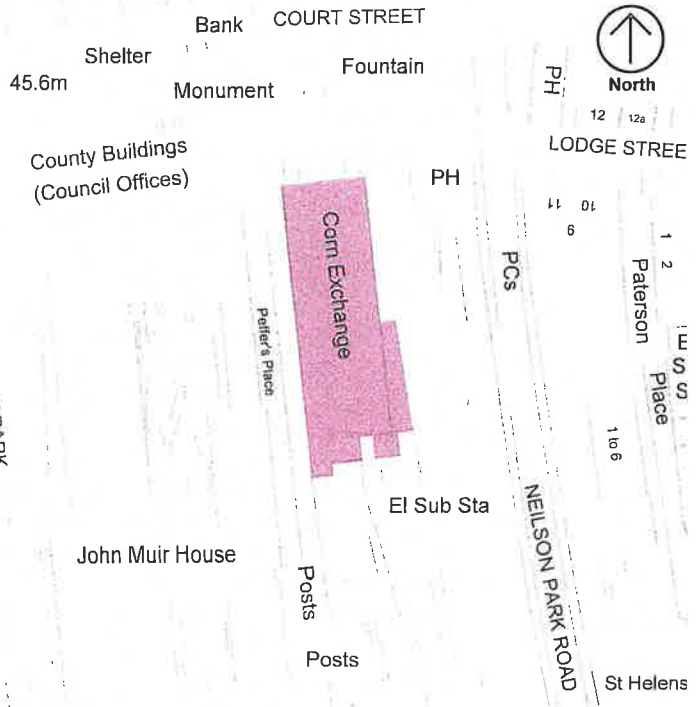
Date _____

GL
January 2026

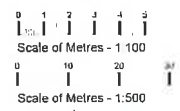


Ground Floor Plan
Scale 1:100

- Legend
- Wall Mounted Visual Alarm Device
 - Ceiling Mounted Visual Alarm Device
 - Fire Alarm Control Panel
 - Smoke Detector Sounder
 - Break Glass Unit
 - Smoke Detector
 - Smoke Detector & Visual Alarm Device
 - Smoke Detector & Visual Alarm Device
 - Existing
 - Weather Proof
 - 3 Hour Maintained Wall Mounted Emergency Exit Sign
 - 3 Hour Non-Maintained Wall Mounted Emergency Bulbhead
 - 3 Hour Non-Maintained Wall Mounted Emergency Sign
 - 3 Hour Non-Maintained Ceiling Mounted Recessed Emergency Downlight
 - 3 Hour Maintained Surface Mounted Emergency Bulbhead
 - 3 Hour Non-Maintained Surface Mounted Emergency Bulbhead
 - Fire Blanket
 - Fire Exit Sign Directional
 - Fire Extinguisher - Co2
 - Fire Extinguisher - Dry Powder
 - Fire Extinguisher - Foam
 - Fire Extinguisher - Water
 - Children and Young Persons Are Allowed Access to All Public Areas of this Premises (Not Nil Wall) 1.5 metres of Any Bar
 - 1.5m Standing Alcohol Display Unit 0.9m (Width) x 0.5m (Depth) x 0.5m (Height)
 - Sign Operated Displayed At Window 1.7m (Height) x 0.4m (Width)
 - Note: Display 1.44m Above Floor Level
 - Floor Standing Alcohol Display Unit 0.92m (Width) x 0.5m (Depth) x 1.1m (Height)
 - Areas Covered By Alcohol Premises Licence



Location Plan
Scale 1:1250



| Revision | Date | By |
|----------|----------|----|
| 01 | 02.12.13 | OW |
| 02 | 05.12.13 | OW |
| 03 | 08.01.14 | OW |

Comment

Our ref: 24/00048/COM
Your ref: BTT/MM
Direct Line: 01620 827365
E Mail: ehs@eastlothian.gov.uk

21st March 2025

Brunton Theatre Trust
The Brunton
Ladywell Way
Masselburgh
EH21 6AF

FAO Kirsty Somerville

Dear Madam,

THE LICENSING (FOOD HYGIENE REQUIREMENTS) (SCOTLAND) ORDER 2011
The Brunton @ The Corn Exchange, Haddington Corn Exchange, Court Street, Haddington,
East Lothian EH41 3DS

I hereby certify, in terms of Section 50 of the Licensing (Scotland) Act 2005, that the premises operated by Brunton Theatre Trust trading as The Brunton @ The Corn Exchange, Haddington Corn Exchange, Court Street, Haddington EH41 3DS comply with the requirements the EU provisions which are listed in Schedule 2 to the Food Hygiene (Scotland) Regulations 2006 (S.S.I. 2006/3)

Yours faithfully,



Marion Muir
Food & Safety Officer

cc Licensing Board

An invoice for £135.60 will be issued by our Finance department.

cc copy to Licensing Board

NB There will be a charge of £135.60 for this Certificate which will be invoiced in due course.

**LICENSING (SCOTLAND) ACT 2005
BUILDING (SCOTLAND) ACTS 2003**
**SECTION 50
BUILDING STANDARDS CERTIFICATE**

Section 50 Application No: 25/00008/S50

Applicant: Brunton Theatre Trust Brunton Hall Ladywell Way Musselburgh
East Lothian EH21 6AF

Agent: N/a

Premises Address: Corn Exchange Court Street Haddington East Lothian EH41 3DS

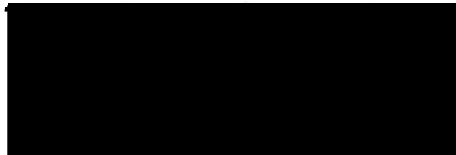
Proposed Use of Premises: Performance venue & community events space

I confirm that a late completion certificate **21/00393/LCC** was processed and an acceptance for this issued on **11.09.2024**

Therefore, in terms the above Acts, I have no objections to the granting of a Premises License.

| Drwg No. | Rev. | Description. | Source. |
|----------|------|---------------------------------------|---------|
| | | Building Warrant & Licensing drawings | |

Signed:



Date: 09.06.2025

Frank Fairgrieve
Building Standards Team Manager

Contact Details:

Address: Building Standards, Engineering Services & Building Standards,
East Lothian Council, John Muir House, Haddington, East
Lothian EH41 3HA

Tel No: 01620 827 216

Email: buildingstandards@eastlothian.gov.uk
[Marked for the attention of Frank Fairgrieve]

Issued To: Brunton Theatre Trust Brunton Hall Ladywell Way Musselburgh East Lothian EH21
6AF (by e mail)

Copied To: Licensing, East Lothian Council, John Muir House, Haddington (by e mail)

LICENSING (SCOTLAND) ACT 2005
TOWN AND COUNTRY PLANNING (SCOTLAND) ACT 1997

**SECTION 50
PLANNING CERTIFICATE**

APPLICANT: **Brunton Theatre Trust**

NAME AND ADDRESS OF PREMISES: **Haddington Corn Exchange, Court Street, Haddington, EH41 3DS**

SECTION 50 PLANNING CERTIFICATE

- I confirm that planning permission (ref:) under the Town and Country Planning (Scotland) Act 1997 in respect of any development of the subject premises in connection with their proposed use as a licensed premises has been obtained.
- I confirm that planning permission is not required.

SECTION 50 PROVISIONAL PLANNING CERTIFICATE

- I confirm that planning permission (ref:) has been obtained in respect of the construction or conversion of the subject premises.
- I confirm that planning permission is not required.

I hereby confirm that, in terms the above Acts, I have no objections to the granting of the Confirmation of the Premises License to cover the above proposals.

| | | | |
|---|---|-------|-----------------------------|
| Signed: |  | Date: | 16 th April 2025 |
| Keith Dingwall Chief Planning Officer | | | |

27/01/2026

Your Ref: EL0426

Our Ref: 984385

The Clerk of the Licensing
Board
East Lothian Council
John Muir House
Haddington
East Lothian
EH41 3HA



Gregg Banks
Chief Superintendent
Divisional Commander
The Lothians and Scottish Borders Division
Dalkeith Police Station
Newbattle Road
Dalkeith, EH22 3AX

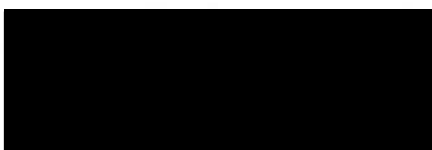
Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A
PREMISES LICENCE
HADDINGTON CORN EXCHANGE
CORN EXCHANGE, COURT STREET, HADDINGTON, EAST LOTHIAN, EH41
3DS**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

Yours faithfully



Gregg Banks
Divisional Commander

For enquiries, please contact the Licensing Department on 0300 424 0033

EAST LoTHIAN COUNCIL

Licensing Standards

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 26th January 2026

Subject: LICENSING (SCOTLAND) ACT 2005

PREMISES LICENCE APPLICATION

**BRUNTON THEATRE TRUST - HADDINGTON CORN EXCHANGE, COURT STREET,
HADDINGTON, EAST LoTHIAN, EH41 3DS**

I refer to the above subject and can confirm that the applicant and representatives have liaised at length with me in relation to this application. I have visited the premises on several occasions over the last 2 years whilst it has operated using occasional licences. The premises has always been found to be well run and compliant. The management staff are knowledgeable and aware of their responsibilities. There have been no complaints about the premises.

I can confirm that the application is compliant with the Act.

The on-sale hours requested fall within Board policy and the off sales hours are compliant with the Act.

The applicant was guided to include a variety of activities as the intention is to create a community asset that can be used for numerous types of events. I welcome this application and the move away from occasional licence use.

If successful in obtaining the premises licence, the premises will be subject to a licensing inspection.

Licensing Standards Officer

Herkes, Gillian

From: Robertson, Scott
Sent: 15 January 2026 08:41
To: Licensing
Subject: Re: EL0426 - Premises Licence Application - Haddington Corn Exchange

Hello,

Please note I have no comments or objections to this application.

Regards
Scott

Scott Robertson | Planner – Planning Delivery | East Lothian Council | John Muir House | Haddington EH41 3HA
T. 01620 827585 | E.srobertson2@eastlothian.gov.uk Visit our website at www.eastlothian.gov.uk

From: Licensing <licensing@eastlothian.gov.uk>
Sent: 13 January 2026 13:48
To: Lothian & borders Police (lothianscotborderslicensingeastmid@scotland.pnn.police.uk) <lothianscotborderslicensingeastmid@scotland.pnn.police.uk>; Licensing Standards Officer <ls@eastlothian.gov.uk>; Environment Reception <environment@eastlothian.gov.uk>; Environmental Health/Trading Standards <ehts@eastlothian.gov.uk>; Fire (torquil.cramer@firescotland.gov.uk) <torquil.cramer@firescotland.gov.uk>; 'kat.burke@nhs.scot' <kat.burke@nhs.scot>; all@haddingtoncc.org.uk <all@haddingtoncc.org.uk>
Subject: EL0426 - Premises Licence Application - Haddington Corn Exchange

Hi
Please find attached EL0426 - Premises Licence Application - Haddington Corn Exchange for report. Last day for reports 5th February 2026.

Regards
Alison

Alison Rafferty

Licensing Officer | East Lothian Council | John Muir House | Haddington EH41 3HA | T. 01620 827664 | E. licensing@eastlothian.gov.uk

*****please note my working week is Monday, Tuesday, Thursday, Friday***

Protect Our Privacy: use a password manager to store your passwords. Never leave passwords near your computer or use the same password for multiple applications

Verbal abuse and threatening behaviour is never acceptable. #zerotolerance

We're living through stressful times right now, and everyone's feeling it.

Our staff are doing their best to assist local residents and businesses whilst delivering essential services.

Please, be nice.



BE NICE
RESPECT US AS WE RESPECT YOU

