

2. PERSONAL DETAILS (cont)

Address where ordinarily resident to be used for correspondence purposes

[REDACTED]

Post town

[REDACTED]

Post code

[REDACTED]

Telephone Numbers

Daytime Tel.

Evening Tel.

Mobile No.

[REDACTED]

Fax No.

Email

[REDACTED]

3. THE PREMISES

Description of premises

The premises is a single storey building operating as a convenience store in the centre of Gifford.

The area is a mixture of residential and retail units.

Description of activities to be carried on in the premises – (including number of persons expected to attend)

To operate as a convenience store that will sell alcohol along with other associated food related

products.

Full postal address of premises which this application refers to

Premier, Duns Road, Gifford, East Lothian EH41 4QW

4. DURATION OF LICENCE

Date: From 24 APRIL 2026 To 7 MAY 2026

Time: From 10am To 10pm

5. Is alcohol to be sold on & off the premises

YES NO

Provide relevant details as to hours requested when alcohol will be sold on/off the premises.

Times for sale of alcohol for consumption on premises

Times for sale of alcohol for consumption off premises

10am to 10pm

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

6am to 10pm

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

N/A

Are children or young persons permitted entry?

YES NO

(If answered yes the remainder of this section must be completed)

Ages of children or young persons permitted entry _____

Times at which children or young persons permitted entry _____

Parts of premises to which children or young persons permitted entry

Alcohol - Occasional Licence Application Form

3

4

East Lothian Council Licensing Board

7. CHECKLIST

I have (please tick for yes) made or enclosed
payment of the fee for the application

YES

8. Signature and declaration by applicant (see note 3)

DECLARATION

The contents of this Application are true to the best of my knowledge and belief.

Signature

[REDACTED]

Date

2/03/2026

NOTES

1. Section 56 of the Licensing (Scotland) Act provides that only: –

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry

3. Data Protection Act 2018

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

**PLEASE SUBMIT THIS SHEET WITH YOUR
OCCASIONAL LICENCE APPLICATION FORM**

SUPPLEMENTARY INFORMATION

1. Event

(a) Please detail the type of event (e.g. birthday party, anniversary, ceilidh, etc.)

N/A

(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc.)

2. Attendance

(a) Approximately how many people are expected to attend?

N/A

(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)

(c) In the main, what age group will form the majority of those attending?
Please tick one box

Under 18

18 - 30

30 - 50

over 50

2. (cont)

- (d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)

N/A

3. Stewarding

Please note it is an offence under the Private Security Industry Act 2001 to employ unlicensed door stewards.

Unpaid volunteers performing this function are not covered by the Act. More information can be found at Security Industry Authority.

- (a) Please state the number, if any, of stewards to be employed at the event.

N/A

- (b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.
-

4. Layout Plans

Please indicate if –

- (a) there is a plan attached to a Public Entertainment Licence issued for the premises; or
- (b) the premises relate to a members club which has been issued with a premises licence; or
- (c) if neither of the above, please attach a detailed layout plan of the venue with the application

Layout plan of proposed display area attached

5. Applications Lodged by Voluntary Organisations or Members Clubs Only

Please list the dates of previous occasional Licences granted by the Board between 1 January and 31 December

N/A

6. Will alternatives to glass receptacles be provided?

N/A

7. To what standard will those serving alcohol be trained?

Please provide details of any training certificate held.

All store staff have completed their 2 hour mandatory training and have all completed their

SCPLH qualifications

LICENSING OBJECTIVES

All holders of occasional licences must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objectives.

8. How will you prevent Crime and Disorder at the event?

N/A

9. How will you secure Public Safety at the event?

N/A

10. How will you prevent Public Nuisance at the event?

N/A

11. How will you promote and protect Public Health at the event?

N/A

12. How will you protect Children from harm at the event?

N/A

SIGNATURE AND DECLARATION BY APPLICANT

**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION
WITH THIS APPLICATION**

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this application are true to the best of my knowledge and belief.

Signature

[Redacted Signature]

Date

2/3/2026

Herkes, Gillian

From: Jennifer Drummond <Jennifer.Drummond@scotland.police.uk>
Sent: 04 March 2026 08:42
To: Licensing
Subject: OCC LIC APP - OCC179.26 - PREMIER, GRIFFORD - 24/04/26-07/05/26
Attachments: OCC179.26 - APP.PDF

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

THERE ARE NO POLICE OBJECTIONS

EAST LoTHIAN COUNCIL LICENSING STANDARDS

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 6th March 2026

Subject: LICENSING (SCOTLAND) ACT 2005

OCCASIONAL LICENCE APPLICATION(S) – OCC179 - 181/26

PRASANTH BASKARAN, PREMIER, DUNS ROAD, GIFFORD, EAST LoTHIAN, EH41
4QW

The applicant is Prasanth Baskaran who is a personal licence holder. Application has been made for 3 occasional licences at the premises which is run as a retail shop. A provisional premises licence was granted for this premises on 22nd May 2025 which will expire on 21st May August 2029.

There are 3 applications for 2-week periods, on a continuous basis covering dates from 24th April – 4th June 2026 for off sales between 10am-10pm.

I refer the Board to Section 24.2 of the Statement of Licensing Policy:

24.2 Premises granted a provisional premises licence will only be permitted to sell alcohol when granted an occasional licence. Applications for occasional licences where there is a provisional premises licence, will be granted on delegated powers for a duration of 12 months. Following this period if the licence has not been confirmed the occasional applications will be required to be heard by the Licensing board and the applicant is expected to give an update on progress and an indication as to when the provisional premises licence will be confirmed. Should a report be received from the Licensing Standards Officer or Police at any time, the occasional licence application(s) will not be granted on delegated powers and will be required to be heard by the Licensing Board.

Occasional licences have been used at this premises from May 2025 onwards. Occasional licences have been used for a period of over 12 months since obtaining the provisional premises licence which have been granted on delegated powers. I have been provided with an update by the applicant's agent Mr Emslie as follows:

“With regard to preparing a confirmation of the premises licence, I have the Environmental Health Section 50. The building standards one has been applied for however there is an issue with an outstanding building warrant from back in 2011 that we are trying to resolve. This issue was from before the current owner bought the property and we are trying to get to the bottom of the issue.

It is likely that a new building warrant application will need to be made to resurrect the outstanding one which may take time.”

Having visited the premises I am aware that the layout of the main shop has been changed creating an additional aisle. The change has created a very small and narrow space that is difficult for any customers with mobility issues to navigate. No application to variation the layout has been received.

I refer the application to the Licensing Board for determination in line with the policy above.

Licensing Standards Officer

EAST LoTHIAN COUNCIL

LICENSING STANDARDS

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 13th March 2026

Subject: LICENSING (SCOTLAND) ACT 2005

OCCASIONAL LICENCE APPLICATION(S) – OCC179 - 181/26

**PRASANTH BASKARAN, PREMIER, DUNS ROAD, GIFFORD, EAST LoTHIAN, EH41
4QW**

This is an additional report in relation to the occasional licence applications above and links to the report submitted on 6th March 2026.

On 9th March 2026 I received information through the Gifford Community Council that concerns about the premises had been raised. Concern related to the viability of the shop, managerial competence and ability to comply with Licensing legislation.

On 13th March I visited the premises along with a Business Compliance Officer from Trading Standards. On arrival we introduced ourselves to the staff member. I asked for his name, and he said Prasanth Baskaran. I immediately knew that he was not Prasanth Baskaran who I have met previously. When challenged he then gave another name. I asked if Prasath Baskaran was available and he informed me he was in London.

I could see that the occasional licence was displayed behind the counter along with a section 110 sign and a challenge 25 poster. I asked the staff member what training he had received to sell alcohol. He did not appear to understand what I was asking him. I asked again what training he had completed to sell alcohol, but he could not answer. He then made a phone call and asked me to speak to the male on the phone.

The male on the phone identified himself as Prasanth Baskaran. He detailed he was in London and would be back on Tuesday. I spoke with him about the staff member and his inability to answer my questions. I asked what training he had given his staff, and he was unable to describe any training they had received, or he had conducted. All he said was they know when to sell and when not to sell. I explained that in my opinion this was not sufficient to uphold the licensing objectives. I then informed him that the staff member had given a false name and said that he was Prasanth Baskaran. He could not explain this other than the staff member had panicked. I expressed my concern that the staff member was struggling with English and that I felt he would struggle to complete an age verification check.

I asked Prasanth how often he worked at the premises. He replied that he works there 4 days a week mostly in the mornings. I informed him that I had received information that he was rarely at the premises and spot checks would be completed over the following weeks.

I informed Prasath that concerns had been raised at the community council however he did not accept there were any issues or problems.

Whilst staff training is not a requirement when using occasional licences, I would expect when a premises is operating on back-to-back occasional licences, staff are trained for the 2 hours that would be required under a premises licence and have good knowledge. There was no documentary evidence that staff have been given any training at the premises.

An age verification policy that I previously provided was located within a folder. It had been signed in Oct 2025 by 4 members of staff. A refusals book was also located. The only refusal of alcohol noted in the book was on 14th June 2025. There were 6 other refusals in the book in 2025, all for vapes/cigarettes with the last entry in Oct 2025.

In general, stock within the premises is quite sparse with limited products on the shelves and lots of empty space.

I refer the application to the Licensing Board for determination and consideration if the applicant can uphold the licensing objectives. The lack of training and knowledge is very concerning and has an impact on the licensing objectives in particular protecting children and young persons from harm if staff are unable to communicate to complete age verification checks.

Licensing Standards Officer