

EAST LOTHIAN INTEGRATION JOINT BOARD - ROLLING ACTIONS LOG

For Meeting Date: 26 February 2026

Action No.	Agenda Item	Meeting Date	Source & Action	Action Owner	Expected Completion Date	Comments
11/25	2. Matters Arising & Actions Log	30.10.25	Additional Question: Add a session from MELDAP into the programme of development sessions.	Fiona Wilson/Claire Goodwin	None stated	Add to the development session list; expected to be heard in 2027. Recommended for closure.
12/25	4. EL IJB Member's Code of Conduct	30.10.25	Additional Question: To include an annual training session on Standards as part of the development session programme and invite Hayley Barnett to give the presentation.	Fiona Wilson/Claire Goodwin	None stated	Add to the development session list; expected to be heard in 2027. Link to governance development session. Recommended for closure.
13/25	6. EL HSCP Clinical & Care Governance Committee	30.10.25	Additional Question: To include a session on governance reporting and IJB responsibilities as part of the Standards session.	Fiona Wilson/Laura Kerr	None stated	Add to the development session list; expected to be heard in 2027. Link to governance development session. Recommended for closure.
14/25	6. EL HSCP Clinical & Care Governance Committee	30.10.25	Additional Question: Chief Social Work Officer annual report to be presented to the next IJB meeting	Lindsey Byrne	18.12.25	2023/24 report presented on 18.12.25.

						Recommended for closure.
15/25	6. EL HSCP Clinical & Care Governance Committee	30.10.25	Additional Question: To raise the issue of governance reporting and IJB responsibilities at the Chairs/Vice Chairs network.	Andrew Cogan (Chair)	None stated	Feedback from other IJBs to be included in a future development session; expected to be heard in 2027. Link to governance development session. Recommended for closure.
16/25	7. Finance Update	30.10.25	Additional Question: To include a discussion on Set Aside as part of the November development session on finances.	Mike Porteous	27.11.25	MP advised that a discussion on Set Aside took place at the development session. MP confirmed at IJB meeting on 18.12.25 that this would continue to be part of the 2026/27 budget-setting process. Recommended for closure.
17/25	3 Chair's Report	18.12.25	Additional Question: To discuss at a future development session the SG proposal to extend voting rights to IJB non-voting members representing carers, service users and the third sector.	Laura Kerr	None stated	As this has already been agreed by SG and they are proposing looking at a way forward, suggest closure. Recommended for closure.

18/25	3 Chair's Report	18.12.25	Additional Question: The Chair agreed to share some of the presentations from the events she had attended.	Councillor Akhtar	None stated	
19/25	5 Commissioning Strategy and Market Facilitation Statement	18.12.25	Additional Question: To discuss with colleagues how to clearly demonstrate delivery against outcomes and to bring an update to a future IJB meeting.	Andrew Main	None stated	Andrew Main will provide an updated paper in March for circulation.

