



**Private Water Supply (Grants) (Scotland) Regulations 2006
As Amended**

Application for Grant to Improve Supply

Please read notes on application before completing

Your application can only be accepted if East Lothian Council have undertaken a risk assessment on the supply.

1. Name and Address of Applicant:-

Name:	
Address:	
Post Code:	
Tel. No:	Email:

Please tick one or more of the following. Are you:-

- a person who provides a water supply, occupies land on or from which a supply is taken, or exercises management or control over a supply;
- a person who otherwise is responsible for a domestic distribution system; or
- a person who owns or occupies premises in Scotland in respect of which a private water supply is the sole or main supply of water for human consumption;

4. Description of Water Supply

(Include a separate location map) Please provide a description of the source of the water supply including where it is located, how many properties it serves how many people it serves and whether it is a spring, borehole, stream, river, lake.

(a) Please provide a description of the source of the water supply e.g. spring, borehole, stream, river, lake.

(b) How many properties receive water from this supply.

(c) How many people use water from this supply – those living in the properties and any other

(d) How much water comes from the supply each day or week e.g. litres/day?

Please attach a map showing the location of the supply and if possible those properties served by it.

Continue on a separate sheet if necessary

5. Details of Proposed Work to Improve Supply

If a UV unit and filter are to be provided, it must meet the following:-

Pre-filter – removable and washable cartridge type to remove material above 30 microns

Sediment filter – removable cartridge type to remove material above 5 microns

Ultraviolet unit – to disinfect the water

All filters and the Ultraviolet unit will be sized and rated appropriately for the flow rate resulting during maximum water useage within the property. Appropriate isolation valves will be fitted to allow filter changing etc. The treatment plant will be situated to allow ease of maintenance in the future.

Plumber to supply and fit all of the above, two detailed estimates for parts and labour provided.

6. Details of Estimated Expenditure

Materials

Provision of water tank (potable) and associated pipe work connections plus adaptations at site 1.

Cost

Labour

Professional Fees

Please enclose one copy of detailed quotes for the improvement works

Total Cost £

7. Full details of any other grant or financial assistance applied for or received in respect of the proposed works

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8. Total Grant monies to be claimed from East Lothian Council

Cost of works £	VAT £	Total Cost £
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I declare that all the information given in this form is correct to the best of my knowledge. I agree to the conditions to be imposed by the local authority upon approval of an application for a grant, and upon payment of such a grant. I agree to repay the grant where local authority deems this appropriate. Anyone who knowingly or recklessly gives false information in an application for an improvement grant may be liable to prosecution.

Signature of Applicant
Print Name

Date

Return this completed application to envprot@eastlothian.gov.uk or print and post to

Protective Services, East Lothian Council, John Muir House, Haddington EH41 3HA

NOTES ON APPLICATION

1. The applicant must provide to East Lothian Council any additional information needed to allow proper consideration of the application, including copies of any documentation to show why they are an 'eligible person'.
2. East Lothian Council shall (subject to Regulation 6) only approve an application for a grant for works *likely to improve the nature or quality of a private water supply*, including installing treatment equipment, or for the provision of a new private water supply or domestic distribution system (within the meaning of the 2006 Regulations).
3. Before determining an application, East Lothian Council may consult any person and make any reasonable inquiries considered appropriate. It will have regard to any representations made by those persons. Where it intends to take account of those representations or anything resulting from those inquiries, it shall notify the applicant and provide details.
4. **East Lothian Council will not approve a grant for any works commenced prior to application unless satisfied there was good reason for this.**
5. **East Lothian Council will not approve an application for a grant, if the proposed works were completed before the application was made.**
6.
 1. Subject to paragraph 2, East Lothian Council may pay to an eligible person a grant of up to:-
 - (a) £800; or
 - (b) the amount of the approved expenditure, **whichever is the lower**, where it is satisfied that expenditure has been incurred or is to be incurred by that person for the purpose of, or in connection with, the carrying out of approved works.
 2. East Lothian Council may pay to an eligible person a grant in excess of £800 where it is satisfied that the eligible person could not, *without undue hardship*, finance the expense of the approved works without such a grant.
7. A grant will only be paid when East Lothian Council is satisfied works have been satisfactorily completed. Copies of paid invoices and a completed claim form require to be submitted as part of the claim process. The grant may be paid to a nominated person. The grant must be claimed within 12 months of the date of approval.
8. A grant *is not payable* under the following circumstances:
 - (a) Premises subject of a Closing Order (S 114 Housing (Scotland) Act 1987)
 - (b) Premises subject to a Demolition Order (S 115 Housing (Scotland) Act 1987)
 - (c) Premises subject of Dangerous Building Notice (S 30 Building (Scotland) Act 2003)
 - (d) Premises which comprise a dangerous building (S 29 Building (Scotland) Act 2003)
 - (e) Empty or unoccupied premises
 - (f) Premises which do not meet the "tolerable standard" under S86 Housing (Scotland) Act 1987
 - (g) For works to connect to the mains supply
9. East Lothian Council may withhold, reduce or recover all or part of a grant under these Regulations where:
 - (a) the approved works are not completed to the satisfaction of the local authority;
 - (b) before the works are completed, the person to whom the grant is payable ceases to be eligible, or
 - (c) it is believed any information made in an application, or any information on which that decision was based was incorrect, inaccurate or incomplete.