

The Civic Government (Scotland) Act 1982
(Licensing of Short-term Lets) Order 2022

PUBLIC NOTICE OF APPLICATION FOR SHORT-TERM LETS LICENCE

New application

Renewal

Applicant name _____

Applicant's address _____

_____ Postcode _____

Has applied to East Lothian Council for a Short-term lets licence.

Short term let premises address (if different from applicant's address)

_____ Postcode _____

Type of license applied for

Home sharing

Home letting

Home sharing and home letting

Secondary letting

Day-to-day manager / agent details (if different from applicant)

Name _____

Address _____

_____ Postcode _____

Representations

Representations about the application may be made by any member of the public.

Representations **must**:

- be in writing;
- specify the grounds of the objection or, as the case may be, the nature of the representation;
- set out the name and address of the person making it;
- must be signed by the person, or on their behalf; and
- be made within 28 days of public notice of the application being given.

Copies of any representations will be given to the applicant. If a representation is made to the Licencing Authority after this date but before a final decision is taken on the application, then the Licensing Authority may consider the late representation if it is satisfied that it was reasonable for the representation to have been made after the deadline.

**Representations should be sent to:
Licensing, John Muir House, HADDINGTON, EH41 3HA or
licensing@eastlothian.gov.uk**

Date application lodged / public notice given _____

Last date for representation _____

- This notice must be displayed on or near the short-term let property in a position where it can be easily read by the public.
- This notice must be displayed for a period of 21 days from the date the application was lodged with the Licensing Authority.
- After the notice has been displayed for 21 days, a certificate of compliance must be completed and the whole notice returned to the Licensing Authority at the address above.