

Fa'side Area Partnership

Minutes of the meeting of the Fa'side Area Partnership

6th February 2024, 7.00 – 9.00pm - a ZOOM meeting

Chair

1. Chair Bill Axon (BA)

Quorum
11

Members and substitute members present:

2. Debbie Middlemass, Vice Chair (DM)
3. Rosanne Woods, Chair of the (RW)
4. Richard Kerr, Pencaitland District CC (RK)
5. Cllr Lee-Anne Menzies, Elected Member, ELC (LAM)
6. Carla Allan, VCEL (CA)
7. Cllr Colin McGinn, Elected Member, ELC (CM)
8. Carol Finneron, Pencaitland District CC (CF)
9. Donald Grant, Co-opted member (DG)
10. Cllr Kenny McLeod, Elected Member, ELC (KMc)
11. Mike Falconer, TECC, Chair (MF)
12. Russell McLarty, FaCTS Chair (RMcL)
13. Grace Stirton, Ormiston West TRA (GS)

Others in attendance

Simon Davie, Connected Communities Manager – Fa'side, ELC (SD)
Lorna MacLennan, Business Support Administrator, ELC (LM)

Apologies

Alan Bell, Recharge (AB)
Cllr Shamin Akhtar, Elected Member, ELC (SA)
Cllr Fiona Dugdale, Elected Member, ELC (FD)
Cllr George McGuire, Elected Member, ELC (GMc)
Cllr John McMillan, Elected Member, ELC (JMc)
Loreen Pardoe, Ross High Parent Teacher Council (LP)
David Todd, Macmerry & Gladsmuir CC (DT)

12 Members were present.

	Key discussion points	
1.	Welcome	
	BA welcomed everyone to the meeting. BA stated he was grateful to see everyone especially when there was a meeting not long ago.	
	Apologies	
	LM gave the apologies, which are noted above.	
2.	Declarations of interest for the agenda items	
	BA asked if anyone had a declaration of interest within the Agenda, please let us know as we come to the Item. None were tabled.	
3.	Existing Chair and Vice Chairperson Standdown	
	<p>Ba stated that this is where BA and DM stand down as Chair and Vice Chair. BA thanked LM and SD and his team for all their support through the past few years especially through COVID and other serious issues.</p> <p>KMc thanked both BA and DM on behalf of the Partnership for all their work over the past few years. All attendees agreed.</p> <p>BA thanked KMc and the Partnership on behalf of Himself and DM.</p> <p>BA and DM formally stood down.</p>	
4.	Process for Election of Chair and Vice chairperson	
	<p>BA handed the meeting over to SD.</p> <p>SD referred to the previously circulated paper, 'Call for nominations for Chair and Vice Chair'. SD asked members if there were any questions or queries? None were tabled.</p> <p>SD summarised the process to those present, noting that no other expressions of interest had been received from local residents to take on either the role of Chair or Vice Chair.</p>	
5.	Connected Communities Manager – Fa’side	
	<p>A. Nominations for position of Chairperson</p> <p>I. If more than one nomination received, move to Secret Ballot. <i>Not applicable.</i></p> <p>II. If no nominations received, seek approver/seconded for Chair. DG nominated BA for the role of Chair and RW seconded the nomination. All members unanimously approved the appointment.</p>	
	<p>B. Nominations for position of Vice Chairperson</p> <p>I. If more than one nomination received, move to Secret Ballot. <i>Not applicable.</i></p> <p>II. If no nominations received, seek approver/seconded for Vice Chair. DG nominated DM for the role of Vice Chair and CMcG seconded the nomination. All members unanimously approved the appointment.</p>	
6.	Chair then takes over the rest of AGM	
	SD thanked BA and DM for their commitment, time and support over the last few years. Their support has been invaluable to both the Partnership and Connected Communities Fa’side Team. SD handed the meeting back over to BA.	

7.	Proposed changes to Standing Orders	
	<p>SD referred to the previously circulated paper and asked members if they had any questions or queries. DM asked if we should remove reference to the initial appointment period for the Chair and Vice Chair, clauses 11 and 12, page 2. SD advised that that proposal would make sense and would incorporate this with the other changes.</p> <p>SD summarised the proposed changes for members, noting the key changes related to splitting the functions of our Annual Public meeting and creating an Annual General Meeting, and a separate Annual Public Meeting.</p> <p>BA asked members if anyone had any questions, queries or objections to the proposed changes? None were tabled. As a result BA asked members to vote on the proposed changes. 12 Members voted for the proposed changes.</p> <p>BA asked SD/LM to implement.</p>	
8.	Proposed changes to Handbook	
	<p>SD referred to the previously circulated paper and asked members if they had any questions or queries. CF asked if we can amend the handbook to reflect that their Community Council is Pencaitland and <i>District</i> Community Council.</p> <p>MF asked if we could date, and version control the Handbook for reference.</p> <p>SD summarised the proposed changes for members, noting the key changes.</p> <p>BA asked members if anyone had any other questions, queries or objections to the proposed changes? None were tabled. As a result BA asked members to vote on the proposed changes. 12 Members voted for the proposed changes with the two amendments that members requested. LM also advised that we would need to add in to the handbook the agreed Standing Orders. BA agreed with LM.</p> <p>BA asked SD/LM to implement.</p>	
9.	Confirmation of members and substitutes	
	<p>SD reminded members that as part of our Annual General Meeting and Handbook that local groups needed to Annually advise the Partnership of who their member and substitute would be for the next financial year.</p> <p>LM will reissue the membership form to all members and substitutes.</p>	
10.	Confirmation or nomination of Sub groups chairs	
	<p>Sd advised members that there are 2 active Subgroups who have Chairs, these are Health and Wellbeing and FaCTS. SD advised that the proposal this year is for the existing Chairs to remain in place and we will have elections next year. This means RW and RMc remain as Chairs.</p> <p>BA asked members if there was any objections to this proposal. None were tabled. BA proposed RW and RMc as Chairs of Health and Wellbeing and FaCTS. MF seconded this proposal. 12 members voted for RW and RMc to remain as Chairs.</p>	
11.	Any other governance related matters	
	<p>No other business raised.</p>	
12.	Meeting Close	
	<p>BA thanked everyone for their attendance.</p>	