

East Lothian Council

Charges Book

2026/27



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HALLS, MEETING ROOMS AND FACILITY HIRE - contact bookings@eastlothian.gov.uk, unless noted otherwise	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Musselburgh - Brunton Hall					
Regent Room (Ground Floor) - Category 1 - Voluntary & Charitable Organisations	7.35	Per hour	N/A	01/04/2026	Discretionary
Regent Room (Ground Floor) - Category 2 - Non-Profit Making Organisations	14.70	Per hour	N/A	01/04/2026	Discretionary
Regent Room (Ground Floor) - Category 3 - Commercial Organisations	27.30	Per hour	N/A	01/04/2026	Discretionary
Interview Rooms (after 6pm only) - Category 1 - Voluntary & Charitable Organisations	7.35	Per hour	N/A	01/04/2026	Discretionary
Interview Rooms (after 6pm only) - Category 2 - Non-Profit Making Organisations	13.65	Per hour	N/A	01/04/2026	Discretionary
Interview Rooms (after 6pm only) - Category 3 - Commercial Organisations	22.05	Per hour	N/A	01/04/2026	Discretionary
Elphinstone Community Centre					
Elphinstone - Community Centre -Charitable Group Hire	11.55	Per hour	N/A	01/04/2026	Discretionary
Elphinstone - Community Centre - General Group Hire	24.15	Per hour	N/A	01/04/2026	Discretionary
Town & Community Halls:					
Macmerry - Village Hall	26.25	Per hour	N/A	01/04/2026	Discretionary
North Berwick Hope Rooms	26.25	Per hour	N/A	01/04/2026	Discretionary
Ormiston - Community Facility - Main Hall	24.15	Per hour	N/A	01/04/2026	Discretionary
Ormiston - Community Facility - Creche	11.55	Per hour	N/A	01/04/2026	Discretionary
Pencaitland - Trevelyan Hall	26.25	Per hour	N/A	01/04/2026	Discretionary
Let of small rooms, ante rooms etc	9.45	Per room, per hour	N/A	01/04/2026	Discretionary
Town & Community Halls - Surcharges & Discounts:					
General Surcharges					
Commercial let					
Live or recorded music					
Bar					
Sunday / public holiday					
Caretaker required to remain on site					
Discounts					
Category 1 – Voluntary & Charitable Groups/Organisations					
Cancellation Fee					
A cancellation fee of 50% of the booking charge will apply if a booking is cancelled less than 10 working days prior to booking date.					
Dunbar - Bleachingfield Centre					
Gibb Room 1 or 2 - Charitable, Voluntary Organisations, NFP	9.45	Per hour	N/A	01/04/2026	Discretionary

HALLS, MEETING ROOMS AND FACILITY HIRE - contact bookings@eastlothian.gov.uk, unless noted otherwise	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Gibb Room 1 or 2 - Commercial (Youth)	12.60	Per hour	N/A	01/04/2026	Discretionary
Gibb Room 1 or 2 - Commercial (Adult)	14.70	Per hour	N/A	01/04/2026	Discretionary
Hall 1 or 2 - Charitable, Voluntary Organisations, NFP	12.60	Per hour	N/A	01/04/2026	Discretionary
Hall 1 or 2 - Commercial (Youth)	18.90	Per hour	N/A	01/04/2026	Discretionary
Hall 1 or 2 - Commercial (Adult)	25.20	Per hour	N/A	01/04/2026	Discretionary
Interview Room - Charitable, Voluntary Organisations, NFP	6.30	Per hour	N/A	01/04/2026	Discretionary
Interview Room - Commercial (Youth)	9.45	Per hour	N/A	01/04/2026	Discretionary
Interview Room - Commercial (Adult)	12.60	Per hour	N/A	01/04/2026	Discretionary
Meeting Room 1 - Charitable, Voluntary Organisations, NFP	9.45	Per hour	N/A	01/04/2026	Discretionary
Meeting Room 1 - Commercial (Youth)	12.60	Per hour	N/A	01/04/2026	Discretionary
Meeting Room 1 - Commercial (Adult)	14.70	Per hour	N/A	01/04/2026	Discretionary
Public Concourse - Category 1 - Charitable / Voluntary / NFP (Not For Profit)	6.30	Per hour	N/A	01/04/2026	Discretionary
Public Concourse - Category 2 - Commercial Youth	9.45	Per hour	N/A	01/04/2026	Discretionary
Public Concourse - Category 3 - Commercial Adult	12.60	Per hour	N/A	01/04/2026	Discretionary
Young Persons Area - Category 1 - Charitable / Voluntary / NFP (Not For Profit)	12.60	Per hour	N/A	01/04/2026	Discretionary
Young Persons Area - Category 2 - Commercial Youth	14.70	Per hour	N/A	01/04/2026	Discretionary
Young Persons Area - Category 3 - Commercial Adult	18.90	Per hour	N/A	01/04/2026	Discretionary
Other Facilities Across East Lothian - Tel: 01620 827827					
Haddington - The Star Room, The John Gray Centre - Category 1 - Voluntary & Charitable Organisations	10.50	Per hour	N/A	01/04/2026	Discretionary
Haddington - The Star Room, The John Gray Centre - Category 2 - Non-Profit Making Organisations	15.75	Per hour	N/A	01/04/2026	Discretionary
Haddington - The Star Room, The John Gray Centre - Category 3 - Commercial Organisations	28.35	Per hour	N/A	01/04/2026	Discretionary
North Berwick - The Vallis Room, North Berwick Shared Facility - Category 1 - Voluntary & Charitable Organisations	10.50	Per hour	N/A	01/04/2026	Discretionary
North Berwick - The Vallis Room, North Berwick Shared Facility - Category 2 - Non-Profit Making Organisations	15.75	Per hour	N/A	01/04/2026	Discretionary
North Berwick - The Vallis Room, North Berwick Shared Facility - Category 3 - Commercial Organisations	28.35	Per hour	N/A	01/04/2026	Discretionary
Ormiston Library - Category 1 - Voluntary & Charitable Organisations	10.50	Per hour	N/A	01/04/2026	Discretionary
Ormiston Library - Category 2 - Non-Profit Making Organisations	15.75	Per hour	N/A	01/04/2026	Discretionary
Ormiston Library - Category 3 - Commercial Organisations	28.35	Per hour	N/A	01/04/2026	Discretionary
Prestonpans Library - Category 1 - Voluntary & Charitable Organisations	10.50	Per hour	N/A	01/04/2026	Discretionary
Prestonpans Library - Category 2 - Non-Profit Making Organisations	15.75	Per hour	N/A	01/04/2026	Discretionary
Prestonpans Library - Category 3 - Commercial Organisations	28.35	Per hour	N/A	01/04/2026	Discretionary
Tranent - The McNeill Room, Tranent Shared Facility, The George Johnston Centre - Category 1 - Voluntary & Charitable Organisations	10.50	Per hour	N/A	01/04/2026	Discretionary
Tranent - The McNeill Room, Tranent Shared Facility, The George Johnston Centre - Category 2 - Non-Profit Making Organisations	15.75	Per hour	N/A	01/04/2026	Discretionary

HALLS, MEETING ROOMS AND FACILITY HIRE - contact bookings@eastlothian.gov.uk, unless noted otherwise	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Tranent - The McNeill Room, Tranent Shared Facility, The George Johnston Centre - Category 3 - Commercial Organisations	28.35	Per hour	N/A	01/04/2026	Discretionary
Tranent - The Meeting Room, Tranent Shared Facility, The George Johnston Centre - Category 1 - Voluntary & Charitable Organisations	10.50	Per hour	N/A	01/04/2026	Discretionary
Tranent - The Meeting Room, Tranent Shared Facility, The George Johnston Centre - Category 2 - Non-Profit Making Organisations	15.75	Per hour	N/A	01/04/2026	Discretionary
Tranent - The Meeting Room, Tranent Shared Facility, The George Johnston Centre - Category 3 - Commercial Organisations	28.35	Per hour	N/A	01/04/2026	Discretionary
Dunbar - Town House Museum & Gallery - Tel: 01620 820699					
Community Room (max capacity 52 seated) or Council Chamber (max capacity 56 seated)					
Room Hire only: Category 1 - Voluntary & Charitable Organisations (during opening hours)	8.40	Per room, per hour	N/A	01/04/2026	Discretionary
Room Hire only: Category 1 - Voluntary & Charitable Organisations (outwith opening hours)	18.90	Per room, per hour	N/A	01/04/2026	Discretionary
Room Hire only: Category 2 - Non-Profit Making Organisations (during opening hours)	14.70	Per room, per hour	N/A	01/04/2026	Discretionary
Room Hire only: Category 2 - Non-Profit Making Organisations (outwith opening hours)	31.50	Per room, per hour	N/A	01/04/2026	Discretionary
Room Hire only: Category 3 - Commercial Organisations (during opening hours)	31.50	Per room, per hour	N/A	01/04/2026	Discretionary
Room Hire only: Category 3 - Commercial Organisations (outwith opening hours)	60.90	Per room, per hour	N/A	01/04/2026	Discretionary
Kitchen use for groups 0-10 people	6.30	Per room, per booking	N/A	01/04/2026	Discretionary
Kitchen use for groups 11-20 people	12.60	Per room, per booking	N/A	01/04/2026	Discretionary
Kitchen use for groups 21-30 people	21.00	Per room, per booking	N/A	01/04/2026	Discretionary
Kitchen use for groups 31-40 people	27.30	Per room, per booking	N/A	01/04/2026	Discretionary
Kitchen use for groups 41-50 people	33.60	Per room, per booking	N/A	01/04/2026	Discretionary
John Muir's Birthplace Museum (meeting room max capacity 8 seated/16 standing) Email: museumeast@eastlothian.gov.uk					
Category 1 - Voluntary & Charitable Organisations (outwith opening hours)	18.90	Per room, per hour	N/A	01/04/2026	Discretionary
Category 2 - Non-Profit Making Organisations (outwith opening hours)	31.50	Per room, per hour	N/A	01/04/2026	Discretionary
Category 3 - Commercial Organisations (outwith opening hours)	60.90	Per room, per hour	N/A	01/04/2026	Discretionary
John Muir's Birthplace Museum (whole museum max capacity 48 moving around with some seats available) Email: museumeast@eastlothian.gov.uk					
Category 1 - Voluntary & Charitable Organisations (outwith opening hours)	36.75	Per room, per hour	N/A	01/04/2026	Discretionary
Category 2 - Non-Profit Making Organisations (outwith opening hours)	63.00	Per room, per hour	N/A	01/04/2026	Discretionary
Category 3 - Commercial Organisations (outwith opening hours)	120.75	Per room, per hour	N/A	01/04/2026	Discretionary
				01/04/2026	

HALLS, MEETING ROOMS AND FACILITY HIRE - contact bookings@eastlothian.gov.uk, unless noted otherwise	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Kitchen use for groups 0-20 people (Larger groups will have to make external arrangements if kitchen use is required and this should be noted at the time of booking.)	12.60	Per room, per hour	N/A	01/04/2026	Discretionary
Primary School Room Hires: *term time only Email: primaryschoollets@eastlothian.gov.uk					
General Purpose Rooms:					
3.30-8.30pm Mon-Thurs or 12.30-6pm Fridays - Category 1 (School activities, PTA, other ELC business)		Term Time Only	N/A	01/04/2026	Discretionary
3.30-8.30pm Mon-Thurs or 12.30-6pm Fridays - Category 2 (Voluntary Children's Activities)	14.70	2 hours Term Time	N/A	01/04/2026	Discretionary
3.30-8.30pm Mon-Thurs or 12.30-6pm Fridays - Category 3 (Voluntary Adult Activities or other community groups & community Councils)	47.25	2 hours Term Time	N/A	01/04/2026	Discretionary
3.30-8.30pm Mon-Thurs or 12.30-6pm Fridays - Category 4 (Commercial Rate - Childrens Education or activity)	32.55	Per Hour	N/A	01/04/2026	Discretionary
3.30-8.30pm Mon-Thurs or 12.30-6pm Fridays - Category 5 (Commercial Rate - Adult Education or activity)	64.05	Per Hour	N/A	01/04/2026	Discretionary
Holidays Periods - Category 1 (School activities, PTA, other ELC business)	14.70	Per Hour	N/A	01/04/2026	Discretionary
Holidays Periods - Category 2 (Voluntary Children's Activities)	14.70	Per Hour	N/A	01/04/2026	Discretionary
Sports Hall:					
3.30-8.30pm Mon-Thurs or 12.30-6pm Fridays - Adult Groups	45.15	Per Hour	N/A	01/04/2026	Discretionary
3.30-8.30pm Mon-Thurs or 12.30-6pm Fridays - Childrens Group	23.10	Per Hour	N/A	01/04/2026	Discretionary
ALL HIRE CHARGES COME WITH A 50% SURCHARGE FOR WEEKEND BOOKINGS					

Port Seton Centre - Tel: 01875 818181					
Grass Pitch (full rate)	46.20	Per hour	N/A	01/04/2026	Discretionary
Grass Pitch (reduced rate)^	30.45	Per hour	N/A	01/04/2026	Discretionary
Synthetic Grass Pitch (full rate)	27.30	Per hour	N/A	01/04/2026	Discretionary
Synthetic Grass Pitch (reduced rate)^	15.75	Per hour	N/A	01/04/2026	Discretionary

Longniddry - Community Centre - Tel: 01875 852933					
Day Membership (full rate)	3.15	Per day	N/A	01/04/2026	Discretionary
Day Membership (reduced rate)^	3.15	Per day	N/A	01/04/2026	Discretionary
Annual Membership (family rate)	87.15	Per year	N/A	01/04/2026	Discretionary
Annual Membership (full rate)	66.15	Per year	N/A	01/04/2026	Discretionary
Annual Membership (reduced rate)^	34.65	Per year	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Aerobics/Keep Fit (full rate)	4.20	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Aerobics/Keep Fit (reduced rate)^	3.15	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Other Sessions (full rate)	4.20	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Other Sessions (reduced rate)^	3.15	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Non-Members - Aerobics/Keep Fit (full rate)	7.35	Per hour	N/A	01/04/2026	Discretionary

HALLS, MEETING ROOMS AND FACILITY HIRE - contact bookings@eastlothian.gov.uk, unless noted otherwise	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Coached Sessions: Non-Members - Aerobics/Keep Fit (reduced rate)^	6.30	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Non-Members - Other Sessions (full rate)	7.35	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Non-Members - Other Sessions (reduced rate)^	6.30	Per hour	N/A	01/04/2026	Discretionary
Meeting Room (all organisations)	10.50	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire (incl of bar, catering & cloakroom facilities) - Charitable and Voluntary Organisations*	30.45	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire (incl of bar, catering & cloakroom facilities) - Non-Profit Making Organisations*	58.80	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire (incl of bar, catering & cloakroom facilities) - Commercial Organisations*	134.40	Per hour	N/A	01/04/2026	Discretionary

HALLS, MEETING ROOMS AND FACILITY HIRE - contact bookings@eastlothian.gov.uk, unless noted otherwise	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Main Hall Hire Only - Charitable and Voluntary Organisations	18.90	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Non-Profit Making Organisations (full rate)	42.00	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Non-Profit Making Organisations (reduced rate)^	25.20	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Commercial Organisations (full rate)	70.35	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Commercial Organisations (reduced rate)^	68.25	Per hour	N/A	01/04/2026	Discretionary
Hire of Tables	5.25	Per table, per day	N/A	01/04/2026	Discretionary
Hire of Chairs	3.15	Per chair, per day	N/A	01/04/2026	Discretionary
* these bookings require a 25% non-refundable deposit					

Prestonpans Community Centre - Tel: 01875 813349					
Day Membership (full rate)	3.15	Per day	N/A	01/04/2026	Discretionary
Day Membership (reduced rate)^	3.15	Per day	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Aerobics/Keep Fit (full rate)	4.20	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Aerobics/Keep Fit (reduced rate)^	3.15	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Other Sessions (full rate)	4.20	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Members - Other Sessions (reduced rate)^	3.15	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Non-Members - Other Sessions (full rate)	7.35	Per hour	N/A	01/04/2026	Discretionary
Coached Sessions: Non-Members - Other Sessions (reduced rate)^	6.30	Per hour	N/A	01/04/2026	Discretionary
Meeting Room	10.50	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire (incl of bar, catering & cloakroom facilities) - Charitable and Voluntary Organisations*	30.45	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire (incl of bar, catering & cloakroom facilities) - Non-Profit Making Organisations*	58.80	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire (incl of bar, catering & cloakroom facilities) - Commercial Organisations*	134.40	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Charitable and Voluntary Organisations	18.90	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Non-Profit Making Organisations (full rate)	42.00	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Non-Profit Making Organisations (reduced rate)^	25.20	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Commercial Organisations (full rate)	70.35	Per hour	N/A	01/04/2026	Discretionary
Main Hall Hire Only - Commercial Organisations (reduced rate)^	68.25	Per hour	N/A	01/04/2026	Discretionary
* these bookings require a 25% non-refundable deposit					
^ The Reduced Rate of Charge applies to Senior Citizens, those under age 18, and students in full-time education who are normally resident in East Lothian. Students should be asked to produce a current matriculation					

OTHER USEFUL CONTACTS:					
Haddington - Bridge Centre - Tel: 01620 823137 (the responsibility for the setting of fees/charges for this Centre lies with the Board)	Click here to check facilities				

HALLS, MEETING ROOMS AND FACILITY HIRE - contact bookings@eastlothian.gov.uk , unless noted otherwise	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Haddington - Nungate & Haddington Community Centre - Tel: 01620 822754		Click here to visit the Centre's Facebook page			
Musselburgh - East Community Learning Centre (the responsibility for the setting of fees/charges for this Centre lies with FES)		Click here to e-mail us			
Musselburgh - Fisherrow Centre - Tel: 0131 665 7590 (the responsibility for the setting of fees/charges for this Centre lies with a Management Committee)		Click here to check facilities and charges			
North Berwick - Community Centre - Tel: 01620 893056 (the responsibility for the setting of fees/charges for this Centre lies with a Management Committee)		Click here to e-mail us			
Port Seton Centre - Tel: 01875 818181 (the responsibility for the setting of fees/charges for this Centre lies with a Management Committee)		Click here to check facilities			
Prestonpans - Mercat Gait Centre - Tel: 01875 815483 (the responsibility for the setting of fees/charges for this Centre lies with a FES)		Click here to check facilities			
Prestonpans - Pennypit Centre - Tel: 01875 819635 (the responsibility for the setting of fees/charges for this Centre lies with a Management Committee)		Click here to visit the Centre's Facebook page			
Spott - Village Hall (the responsibility for the setting of fees/charges for this Centre lies with a Spott Community Association)		Click here to check facilities			
Wallyford - Community Centre - Tel: 0131 652 2804 (the responsibility for the setting of fees/charges for this Centre lies with a Management Committee)					
Whitecraig - Village Hub - Tel: 0131 653 5051 (the responsibility for the setting of fees/charges for this Centre lies with a Management Committee)					

SPORTS FACILITIES, PITCHES AND PAVILIONS	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Primary School Sports Pitches & Changing Facilities:					
Use of 1 pitch and 1 changing facility - full rate	58.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Use of 1 pitch and 1 changing facility - reduced rate*	28.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Use of pitch for match without changing facilities - full rate	27.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Use of pitch for match without changing facilities - reduced rate*	14.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Use of pitch/perimeter for training without changing facilities - full rate	21.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Use of pitch/perimeter for training without changing facilities - reduced rate*	11.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Astroturf - full rate	45.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Astroturf - reduced rate*	23.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
3G synthetic pitch - full rate	61.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
3G synthetic pitch - reduced rate*	31.00	Per pitch, per hour	N/A	01/04/2026	Discretionary
Winterfield Cricket Pitch:					
Winterfield Cricket Pitch - East Lothian Community Club	31.50	Per session	N/A	01/04/2026	Discretionary
Winterfield Cricket Pitch - Non East Lothian Community Club/ East Lothian Private School	48.30	Per session	N/A	01/04/2026	Discretionary
Winterfield Cricket Pitch - Commercial	64.05	Per session	N/A	01/04/2026	Discretionary
Enjoy Leisure manage the following:					
Aubigny Sports Centre - Tel: 01620 820650			Click here to check our facilities and prices		
Dunbar Leisure Pool - Tel: 01620 820655			Click here to check our facilities and prices		
Loch Centre - Tel: 01875 824140			Click here to check our facilities and prices		
Meadowmill Sports Centre - Tel: 01875 819079			Click here to check our facilities and prices		
Musselburgh Sports Centre - Tel: 0131 653 5208			Click here to check our facilities and prices		
North Berwick Sports Centre - Tel: 01620 820730			Click here to check our facilities and prices		
FES manage the following:					
Mercat Gait Centre - Tel: 01875 815483			Click here to check our facilities		
OCS manage the following:					
Dunbar Grammar School - Book by e-mailing uk.fes.EastLothianLets@ocs.com					
Knox Academy, Haddington - Book by e-mailing uk.fes.EastLothianLets@ocs.com					
Musselburgh Grammar School - Book by e-mailing uk.fes.EastLothianLets@ocs.com					
North Berwick High School - Book by e-mailing uk.fes.EastLothianLets@ocs.com					
Preston Lodge High School - Book by e-mailing uk.fes.EastLothianLets@ocs.com					
Ross High School - Book by e-mailing uk.fes.EastLothianLets@ocs.com					
BAM manage the following:					
Wallyford Learning Campus - book by emailing wallyfordleisure@bam.com			Click here to check our facilities and prices		
USEFUL CONTACTS - ASTROTURF/2G/3G PITCHES					

SPORTS FACILITIES, PITCHES AND PAVILIONS	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Forester Park, Tranent (2G & 3G) - Tel: 01875 824140	Pitches & Pavilions (enjoyleisure.com)				
Meadowmill (2G) - Tel: 01875 619079	Pitches & Pavilions (enjoyleisure.com)				
Middleshot Square, Prestonpans (3G) - Tel: 01875 619079	Pitches & Pavilions (enjoyleisure.com)				
Millfield, Haddington (2G) - Tel: 01620 820650	Pitches & Pavilions (enjoyleisure.com)				
North Berwick High School (2G) - Tel: 01786 458888					
Pinkie, Musselburgh (2G & 3G) - Tel: 0131 653 5208	Pitches & Pavilions (enjoyleisure.com)				
Preston Lodge High School (2G) - Tel: 01786 458888					
Recreation Park, North Berwick (3G) - Tel: 01620 820730	Pitches & Pavilions (enjoyleisure.com)				
Ross High School (2G) - Tel: 01786 458888					
USEFUL CONTACTS - GOLF COURSES					
Amisfield Golf Course, Haddington - Tel: 01620 823627 (Office) or 01620 822727 (Starter)	Click here to check facilities and charges				
East Links Golf Course, The Glen Golf Club, North Berwick - Tel: 01620 892726	Click here to check facilities and charges				
Musselburgh Links, The Old Course Course - Tel: 0131 653 5122	Musselburgh Links, The Old Golf Course (enjoyleisure.c				
Winterfield Golf Course, Dunbar - Tel: 01368 863562	www.winterfieldgc.com				

AMENITY AND COUNTRYSIDE	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Burial Grounds:					
Purchase of ground: Lairs for coffin remains	1,170.00	Per lair	N/A	01/04/2026	Discretionary
Purchase of ground: Lairs for cremated remains (only available where ground conditions prevent a full coffin interment)	512.00	Per lair	N/A	01/04/2026	Discretionary
Interments: Adult	1,100.00	Per interment	N/A	01/04/2026	Discretionary
Interments: Cremated remains	287.00	Per interment	N/A	01/04/2026	Discretionary
Interments on a Friday post 10.30am: Adult	1,649.00	Per interment	N/A	01/04/2025	Discretionary
Interments on a Saturday: Adult	1,649.00	Per interment	N/A	01/04/2026	Discretionary
Interments on a Saturday: Cremated remains	431.00	Per interment	N/A	01/04/2026	Discretionary
Interments - Sunday, holiday, outwith working hours: Adult	2,200.00	Per interment	N/A	01/04/2026	Discretionary
Interments - Sunday, holiday, outwith working hours: Cremated remains	574.00	Per interment	N/A	01/04/2026	Discretionary
Memorial Stones: Cost of pre-formed or individual foundation charged on application to erect	237.00	Per headstone	Excluding	01/04/2026	Discretionary
Memorial Stones: Maintenance fee for headstones, as per details given on approval to erect notification	159.00	Per headstone	Excluding	01/04/2026	Discretionary
Other Charges: Service of Lair Excavated on a Saturday	1,649.00	Per headstone	N/A	01/04/2026	Discretionary
Other Charges: Service of Lair Excavated on a Sunday/Public Holiday	2,200.00	Per headstone	N/A	01/04/2026	Discretionary
Other Charges: Outwith Area Surcharge on Lair	1,754.00	Per headstone	N/A	01/04/2026	Discretionary
Other Charges: Outwith Area Surcharge Ashes only	768.00	Per headstone	N/A	01/04/2026	Discretionary
Other Charges: Outwith Area Surcharge on Interments	1,100.00	Per headstone	N/A	01/04/2026	Discretionary
Other Charges: Re-issue/Replacement/Transfer of Lair Certificate	88.00	Per certificate	N/A	01/04/2026	Discretionary
Other Charges: Search of Records Relating to Family History or Title Deeds (1 hour min)*	56.00	Per hour	Excluding	01/04/2026	Discretionary
Other Charges: Buy back of unused Lair - 50% of current purchase price	574.00		N/A	01/04/2026	Discretionary
Other Amenity Charges:					
Allotments - Full Plot	60.00	Per year	N/A	01/04/2026	Discretionary
Floral Displays	0.00	Per Unit		01/04/2026	Discretionary
Hanging Basket - Supply (summer season)	0.00	Per Unit		01/04/2026	Discretionary
Public Parks and Open Spaces					
Hire of Public Park/ Open Space - (general recreation - community events etc for non-exclusive use/roaming) - per hour	21.63	Per hour	N/A	01/04/2026	Discretionary
Hire of Public Park/Large Open Space - Commercial Use - per hour	55.13	Per hour	N/A	01/04/2026	Discretionary
Hire of Public Park/ Large Open Space - Commercial Use - up to 12 hours	498.54	Per 12 hrs	N/A	01/04/2026	Discretionary
Hire of Public Park/ Large Open Space - Commercial Use - up to 24 hours	674.84	Per 24 hrs	N/A	01/04/2026	Discretionary
A Bond may be required, depending on the nature of the event; this is only refundable if the site does not require any reinstatement works when the site is vacated	POA	Per booking	N/A	01/04/2026	Discretionary
Showground Sites (5 day booking):					

AMENITY AND COUNTRYSIDE	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Large Site (between 20 & 30 shows/stands)	3,335.12	Per 5 day booking	Inclusive	01/04/2026	Discretionary
Medium Site (up to 20 shows/stands)	2,448.29	Per 5 day booking	Inclusive	01/04/2026	Discretionary
Small Site (less than 10 shows/stands)	1,224.20	Per 5 day booking	Inclusive	01/04/2026	Discretionary
Large Site (between 20 & 30 shows/stands) Additional days charged at pro-rata	667.02	Per day	Inclusive	01/04/2026	Discretionary
Medium Site (up to 20 shows/stands) Additional days charged at pro-rata	489.66	Per day	Inclusive	01/04/2026	Discretionary
Small Site (less than 10 shows/stands) Additional days charged at pro-rata	244.84	Per day	Inclusive	01/04/2026	Discretionary
Long Term Lets (Public Park or Showground)	POA		Inclusive	01/04/2026	Discretionary
A Bond must be taken for all Showground Sites; this is only refundable if the site does not require any reinstatement works when the site is vacated	500.00	Per booking	N/A	01/04/2026	Discretionary

Countryside Ranger Service - Tel: 01620 827827					
Ranger led hikes - full day (adults)	14.00	Per full day hike	Inclusive	01/04/2026	Discretionary
Other guided events - per person	9.00	Per person, per event	Inclusive	01/04/2026	Discretionary

Commemorative Benches:					
Wrought Iron including plaque and placement - supplied and fitted at cost		Per bench		01/04/2026	Discretionary
Tropical hardwood including plaque and placement - supplied and fitted at cost		Per bench		01/04/2026	Discretionary
Administration and maintenance fee	260.00	Per bench, per year	Excluding	01/04/2026	Discretionary

HARBOURS AND SAILING CENTRES	2026/27 Charge	Contact	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Cockenzie Harbour - Tel: 07776 467446 (Alex Stewart, Harbour Master)						
Moorings (length only/metres & 10ths, floating or hard standing if available. Annual Charge only - All boats	48.00	Gwen Stewart	Per metre	Inclusive	01/04/2026	Discretionary
Overnight Visitors	19.00	Gwen Stewart	Per night	Inclusive	01/04/2026	Discretionary
Overnight Visitors	33.00	Gwen Stewart	Per two nights	Inclusive	01/04/2026	Discretionary
Overnight Visitors	11.00	Gwen Stewart	Per subsequent night (up to 14 nights)	Inclusive	01/04/2026	Discretionary

USEFUL CONTACTS	
Dunbar Harbour - Tel: 01368 238022 (Eric Robertson, Trust Chair)	Click here to contact the Harbour Master
North Berwick Harbour - Tel: 01620 893333 or 07776 467373 (Ricky Martin, Harbour Master)	Click here to check facilities and charges
Fisherrow Harbour - Fisherrow Harbour and Seafront Association	Contact Us – Fisherrow Harbour and Seafront Association
Prestonpans Links Sailing Centre - Tel: 07904 526800 (Scott Quinn, Commodore)	Click here to contact the Commodore

COASTAL CAR PARKS	2026/27 Charge	Contact	Basis of charge	VAT	Date applicable	Discretionary/ Non- discretionary
Tickets can be used to visit any of these car parks through the day (valid on day of purchase only)						
Barns Ness	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
John Muir Country Park - Linkfield	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
John Muir Country Park - Tynninghame Links	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Longniddry Bents No 1	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Longniddry Bents No 2	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Longniddry Bents No 3	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Shore Road, Belhaven	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Whitesands	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Yellowcraig	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Gullane	3.00	Grant Talac	Per day	N/A	01/04/2026	Discretionary
Annual Parking Season Permit	50.00	Grant Talac	Per year	N/A	01/04/2026	Discretionary

ROAD OCCUPATION FEES AND OTHER PERMITS	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non- discretionary
Traffic Management & Traffic Regulation Orders					
Temporary Traffic Signals - 2 way (Non-Utility Works)	220.00	Per installation	N/A	01/04/2026	Discretionary
Temporary Traffic Signals - 3 way	220.00	Per installation	N/A	01/04/2026	Discretionary
TTRNs per Order <5 days	478.00	Per order	N/A	01/04/2026	Discretionary
TTRNs per Order >5 days (incl advertising costs)	752.00	Per order	N/A	01/04/2026	Discretionary
TROs per Order (minimum fee)	752.00	Per order	N/A	01/04/2026	Discretionary
Traffic management to support TTROs			Exclusive	01/04/2026	Discretionary
Excavation Permits					
NRSWA s109 Excavation Permit up to 3 months (per 200m)	273.00	Per permit, per 200m	N/A	01/04/2026	Discretionary
NRSWA s109 Excavation Permit (amendments/extensions)	71.00	Per amendment/extension	N/A	01/04/2026	Discretionary
R(S)AA s56 Excavation Permit (up to 3 months)	273.00	Per permit	N/A	01/04/2026	Discretionary
R(S)AA s56 Excavation Permit (amendments or extensions)	71.00	Per amendment/extension	N/A	01/04/2026	Discretionary
Footway Crossing (up to 5 days)	62.00	Per permit	N/A	01/04/2026	Discretionary
Occupation Permits:					
Access Tower Permit (1 week)	55.00	Per 1 week	N/A	01/04/2026	Discretionary
Crane Permit (1 week)	55.00	Per 1 week	N/A	01/04/2026	Discretionary
Occupation (1 week)	71.00	Per 1 week	N/A	01/04/2026	Discretionary
Occupation - Food Vans (1 year)	227.00	Per 1 year	N/A	01/04/2026	Discretionary
Scaffolding Permit (1 month)	137.00	Per 1 month	N/A	01/04/2026	Discretionary
Scaffolding Permit (additional week)	29.00	Per additional week	N/A	01/04/2026	Discretionary
Hoarding Permit (1 month)	137.00	Per 1 month	N/A	01/04/2026	Discretionary
Hoarding Permit (additional week)	29.00	Per additional week	N/A	01/04/2026	Discretionary
Materials Permit (1 month)	71.00	Per 1 month	N/A	01/04/2026	Discretionary
Materials Permit (additional week)	14.00	Per additional week	N/A	01/04/2026	Discretionary
Skip Permit (1 month commercial)	62.00	Per 1 month	N/A	01/04/2026	Discretionary
Skip Permit (additional week commercial)	29.00	Per additional week	N/A	01/04/2026	Discretionary
Skip Permit Household Rate (1 month) (for Council Tax Reg. main residence only)	41.00	Per 1 month	N/A	01/04/2026	Discretionary
Skip Permit household rate (additional week)	14.00	Per additional week	N/A	01/04/2026	Discretionary
Storage Container Permit (1 month)	137.00	Per 1 month	N/A	01/04/2026	Discretionary
Storage Container Permit (additional week)	29.00	Per additional week	N/A	01/04/2026	Discretionary
Table and Chairs Permit	227.00		N/A	01/04/2026	Discretionary
Property Enquiries:					
Property Enquiry with Adoption Plan	62.00	Per Application	N/A	01/04/2026	Discretionary

ROAD OCCUPATION FEES AND OTHER PERMITS	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non- discretionary
Road Construction Consents					
New Road Construction Consent Application Fee	525.00	Per Application	Exclusive	01/04/2026	Discretionary
New Road Construction Consent Fee per Amendment	525.00	Per Amendment	Exclusive	01/04/2026	Discretionary
New Road Construction Consent Fee per metre of Road (per metre for first 100 metres)	37.00	£30 per metre	Exclusive	01/04/2026	Discretionary
New Road Construction Consent Fee per metre of Road (per metre for each subsequent metre)	21.00	£20 per metre	Exclusive	01/04/2026	Discretionary
New Road Construction Consent Fee per metre of Footpath per metre	6.00	£5 per metre	Exclusive	01/04/2026	Discretionary
Road Construction Inspection Rate	76.60	Per hour	Exclusive	01/04/2026	Discretionary
Signals Switch On/Offs					
Monday - Friday 07:00-17:30			N/A	01/04/2026	Discretionary
Additional Charge for delayed switch off/on (Monday - Friday 07:00-17:30)	71.00	Per hour	N/A	01/04/2026	Discretionary
Monday - Friday 17:30-20:00	137.00	Per hour	N/A	01/04/2026	Discretionary
Saturday - Sunday 07:00-19:00	137.00	Per hour	N/A	01/04/2026	Discretionary
Public Holidays	178.00	Per hour	N/A	01/04/2026	Discretionary
Emergency Attendance	207.00	Per hour	N/A	01/04/2026	Discretionary
Car Charger Per kWh Rate					
On-Street (Peak)	0.45	Per kWh	Inclusive	01/04/2026	Discretionary
On-Street (Off-Peak)	0.35	Per kWh	Inclusive	01/04/2026	Discretionary
Destination (Peak)	0.45	Per kWh	Inclusive	01/04/2026	Discretionary
Destination (Off-Peak)	0.35	Per kWh	Inclusive	01/04/2026	Discretionary
Journey 43KW+ (Peak)	0.75	Per kWh	Inclusive	01/04/2026	Discretionary
Journey 43KW+ (Off-Peak)	0.60	Per kWh	Inclusive	01/04/2026	Discretionary

PLANNING AND BUILDING STANDARDS	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Letter of comfort - domestic where work didn't have a Warrant	390.00	Per letter	Inclusive	01/04/2026	Discretionary
Letter of comfort -where there is a expired warrant or work is exempt	187.00	Per letter	Inclusive	01/04/2026	Discretionary
Letter of comfort - non-domestic	696.00	Per inspection	Inclusive	01/04/2026	Discretionary
Letter of comfort - further inspections (up to 1 hour inc travel time)	143.00	Per search	Inclusive	01/04/2026	Discretionary
Search building standards and Planning - standard (specific) inclusive of copy of decision/(1 completion cert. BS only)	71.00	Per search	Inclusive	01/04/2026	Discretionary
Search building standards - non-specific inclusive of copy of decision/(1 completion cert. BS only)	110.00	Per copy	Inclusive	01/04/2026	Discretionary
Specific search Planning/Building Warrant file to view only	9.00	Per copy	Inclusive	01/04/2026	Discretionary
Copy of documents - up to 3 drawings	55.00	Per copy	Inclusive	01/04/2026	Discretionary
Copy of documents - up to 6 drawings	79.00	Per copy	Inclusive	01/04/2026	Discretionary
Copy of documents - up to 9 drawings	102.00	Per copy	Inclusive	01/04/2026	Discretionary
Copy of documents - up to 12 drawings	125.00	Per copy	Inclusive	01/04/2026	Discretionary
Copy of documents - up to 24 drawings	219.00	Per copy	Inclusive	01/04/2026	Discretionary
Section 50 Certificate (make same as Env Health)	147.00	Per copy	Inclusive	01/04/2026	Discretionary

Pre-applications					
Householder developments - (including change of use of land for domestic purpose only) advertising & signage for one dwelling.	126.00		Inclusive	01/04/2026	Discretionary
Householder developments - (including change of use of land for domestic purpose only) advertising & signage for more than one dwelling.	234.00		Inclusive	01/04/2026	Discretionary
Local developments (small) - including Section 42 applications Up to 10 residential units, Up to 999m2 class 4/5/6/other/mixed space	50% of planning fee		Inclusive	01/04/2026	Discretionary
Optional Additional Services - max 1hr meeting with case officer (site/virtual/ in person)	260.00		Inclusive	01/04/2026	Discretionary
If the above requires specialist service advice at the request of enquirer and agreement with case officer	131.00		Inclusive	01/04/2026	Discretionary
Local developments (med) - including Section 42 applications 11 – 49 residential units, 1000m2 to 9999m2 class 4/5/6 space, 1000m2 to 4999m2 other/mixed space, Development calculated by site area	50% of planning fee		Inclusive	01/04/2026	Discretionary
Optional Additional Services - max 1hr meeting with case officer (site/virtual/ in person)	260.00		Inclusive	01/04/2026	Discretionary
If the above requires specialist service advice at the request of enquirer and agreement with case officer	131.00		Inclusive	01/04/2026	Discretionary
Major/National Development - including Section 42 applications 50+ residential units ,10,000m2+ class 4/5/6 space, 5000m2+ other/mixed space, 2 hectares+ site size, Developments dictated by site area, Other criteria per The Town and Country Planning (Hierarchy of Developments) (Scotland)	50% of planning fee		Inclusive	01/04/2026	Discretionary
Optional Additional Services - max 1hr meeting with case officer, Road Services & other relevant council officers (site/virtual/ in person)	390.00		Inclusive	01/04/2026	Discretionary
Above meeting can include team/service manager	649.00		Inclusive	01/04/2026	Discretionary
Pre-position discussion only (no additional services can be added)	1,558.00		Inclusive	01/04/2026	Discretionary
Major renewable energy related developments - energy transmission and infrastructure developments including; windfarms, solar farms, onshore infrastructure for both onshore and offshore wind, battery energy storage systems	12,978.00		Inclusive	01/04/2026	Discretionary
Optional Additional Services - max 1hr meeting with case officer, Road Services & other relevant council officers	649.00		Inclusive	01/04/2026	Discretionary
Above meeting can include team/service manager	909.00		Inclusive	01/04/2026	Discretionary
Works to listed buildings	126.00		Inclusive	01/04/2026	Discretionary
Optional Additional Services - Site visit by case officer	156.00		Inclusive	01/04/2026	Discretionary

PLANNING AND BUILDING STANDARDS	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
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Street Naming & House Numbering:					
New Street Name or Change of Street Name	324.00	Per street	N/A	01/04/2026	Discretionary
House Name and Number - single or first property	87.00	Per property	N/A	01/04/2026	Discretionary
House Name and Number - subsequent properties 2-9	54.00	Per property	N/A	01/04/2026	Discretionary
House Name and Number - subsequent properties 10-100	332.00	Per 10 properties	N/A	01/04/2026	Discretionary
House Name and Number - 100+ Starter Fee	1,326.00	100+ properties	N/A	01/04/2026	Discretionary
House Name and Number - 100+ additional property charge	28.00	Per property	N/A	01/04/2026	Discretionary
Allocation of a House Name	87.00	Per property	N/A	01/04/2026	Discretionary

Archaeology:					
Professional time (per hour)	145.00	Per hour	Excluding	01/04/2026	Discretionary
Digital extract (per hour + VAT)	145.00	Per hour	Excluding	01/04/2026	Discretionary
Curatorial advise outside of the formal planning process (per hour +VAT)	145.00	Per hour	Excluding	01/04/2026	Discretionary

Planning Application Fees:					
Application fees are set nationally. Use the fee calculator on the ePlanning Portal					Non-discretionary
Retrospective planning applications - Statutory planning fee plus 25% surcharge	Planning Fee + 25% surcharge			01/04/2026	Discretionary
Non-material Variation	247.00		Inclusive	01/04/2026	Non-discretionary
Discharge of Conditions	124.00		Inclusive	01/04/2026	Non-discretionary
Priority Condition Compliance Service - Major Renewable Energy related developments only (for each application)	8,650 for 1st request & 4,325 for each subsequent request		Inclusive	01/04/2026	Discretionary

Other Sales:					
Copy of general correspondence: B&W A4	0.32		N/A	01/04/2026	Discretionary
Copy of general correspondence: B&W A3	0.42		N/A	01/04/2026	Discretionary
Copy of general correspondence: Colour A4	0.63		N/A	01/04/2026	Discretionary
Copy of general correspondence: Colour A3	0.74		N/A	01/04/2026	Discretionary

Building Warrant Application Fees:					
Application fees are set nationally. Use the fee calculator on the eStandards Portal					Non-discretionary

CIVIC LICENCING	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Taxis and Private Hire:					
Operator - Grant and Renewal	481.00	Per application	N/A	01/04/2026	Discretionary
Renewal of driver (1 year)	224.00	Per application	N/A	01/04/2026	Discretionary
Renewal of driver (3 years)	335.00	Per application	N/A	01/04/2026	Discretionary
Replacement plate (front)	23.00	Per application	N/A	01/04/2026	Discretionary
Replacement plate (rear)	23.00	Per application	N/A	01/04/2026	Discretionary
Replacement bracket (front)	23.00	Per application	N/A	01/04/2026	Discretionary
Replacement bracket (rear)	23.00	Per application	N/A	01/04/2026	Discretionary
Replacement door sign	23.00	Per application	N/A	01/04/2026	Discretionary
Duplicate of badge/ID card	37.00	Per application	N/A	01/04/2026	Discretionary
Substitute vehicle (28 days)	97.00	Per application	N/A	01/04/2026	Discretionary
Grant/ Renewal of Trailer	65.00	Per application	N/A	01/04/2026	Discretionary
Wheelchair exemption certificate	89.00	Per application	N/A	01/04/2026	Discretionary
Duplicate licence	33.00	Per application	N/A	01/04/2026	Discretionary
Medical Fee	58.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary
Booking Office:					
Grant & Renewal	224.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary
Late Hours Catering Licence:					
Grant & Renewal (3 years)	291.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary
Second Hand Dealers:					
Grant & Renewal	224.00	Per application	N/A	01/04/2026	Discretionary
Temporary (upto 6 weeks)	224.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary
Street Traders:					
Grant & Renewal (3 years)	291.00	Per application	N/A	01/04/2026	Discretionary
Temporary (upto 6 weeks)	291.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary
Market Traders:					

CIVIC LICENCING	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Grant & Renewal (3 years)	335.00	Per application	N/A	01/04/2026	Discretionary
Temporary (upto 6 weeks)	291.00	Per application	N/A	01/04/2026	Discretionary
Duplicate Licence	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Metal Dealers:					
Grant & Renewal (1 year)	224.00	Per application	N/A	01/04/2026	Discretionary
Grant & Renewal (3 years)	335.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Window Cleaner:					
Grant & Renewal (1 year)	224.00	Per application	N/A	01/04/2026	Discretionary
Grant & Renewal (3 years)	335.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Knife Dealer:					
Grant & Renewal (3 years)	335.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Skin Piercing and Tattooing:					
Grant & Renewal (3 years)	437.00	Per application	N/A	01/04/2026	Discretionary
Additional employees (each per 3 years)	336.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Venison & Game Dealer:					
Grant & Renewal (3 years)	291.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Public Entertainment:					
Grant & Renewal (3 years)	336.00	Per application	N/A	01/04/2026	Discretionary
Multi-activity indoor or outdoor	336.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Cinema:					
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CIVIC LICENCING	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Grant and Renewal (1 year)	224.00	Per application	N/A	01/04/2026	Discretionary
Monthly	33.00	Per application	N/A	01/04/2026	Discretionary
Duplicate licence	33.00	Per application	N/A	01/04/2026	Discretionary
Variation of licence	97.00	Per application	N/A	01/04/2026	Discretionary
Transfer of licence	97.00	Per application	N/A	01/04/2026	Discretionary

Indoor Sports Entertainment:

Grant & Renewal (3 years)	336.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

Other Temporary Public Entertainment Licences (numbers based on daily attendance):

Up to 500 persons (upto 6 weeks)	291.00	Per application	N/A	01/04/2026	Discretionary
500-2000 persons (upto 6 weeks)	309.00	Per application	N/A	01/04/2026	Discretionary
2001-5000 persons (upto 6 weeks)	326.00	Per application	N/A	01/04/2026	Discretionary
Over 5000 persons (upto 6 weeks)	344.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary

CIVIC LICENCING	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Animal Licencing (Length dependant upon EH recommendation)					
Pet seller -grant & renewal (3 years)	436.00	Per application	N/A	01/04/2026	Discretionary
Re-homing activities - grant & renewal (3 years)	436.00	Per application	N/A	01/04/2026	Discretionary
Animal Welfare Establishment (unless registered charity) - Grant & Renewal (3 years)	436.00	Per application	N/A	01/04/2026	Discretionary
Riding establishments (1 year)	433.00	Per application	N/A	01/04/2026	Discretionary
Dangerous wild animals (1 year)	291.00	Per application	N/A	01/04/2026	Discretionary
Animal boarding establishments (commercial, domestic, daycare) (1 year)	291.00	Per application	N/A	01/04/2026	Discretionary
Dog breeder- grant & renewal (3 years)	436.00	Per application	N/A	01/04/2026	Discretionary
Cat breeder - grant & renewal (3 years)	436.00	Per application	N/A	01/04/2026	Discretionary
Rabbit breeder - grant & renewal (3 years)	436.00	Per application	N/A	01/04/2026	Discretionary
Zoological Parks - Grant & Renewal (4 years)	1,154.00	Per application	N/A	01/04/2026	Discretionary
Performing Animals (lifetime)	224.00	Per application	N/A	01/04/2026	Discretionary
Variation of Pet Seller/Dog, Cat or Rabbit Breeder /Rehoming Activities/Animal Welfare Est.	97.00	Per application	N/A	01/04/2026	Discretionary
Duplicate of Pet Seller/Dog, Cat or Rabbit Breeder /Rehoming Activities/Animal Welfare Est.	33.00	Per application	N/A	01/04/2026	Discretionary
Boat Hire:					
Grant & Renewal (3 years)	335.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary
Landlord Registration					
Registration of a Landlord (valid for 3 years) - Single local authority	82.00	Per application	N/A	01/04/2026	Non-discretionary
Two or more applications with different local authorities	41.00	per application	N/A	01/04/2026	Non-discretionary
Registration of a Property (valid for 3 years)	19.00	Per property	N/A	01/04/2026	Non-discretionary
Late Payment Fee (for failure to re-register on time)	164.00	Per application	N/A	01/04/2026	Non-discretionary
Houses in Multiple Occupation (HMO):					
3 to 5 persons (grant & renewal)	1,154.00	Per application	N/A	01/04/2026	Discretionary
6-10 persons (grant & renewal)	1,171.00	Per application	N/A	01/04/2026	Discretionary
11-20 persons (grant & renewal)	1,189.00	Per application	N/A	01/04/2026	Discretionary
21-30 persons (grant & renewal)	1,206.00	Per application	N/A	01/04/2026	Discretionary
31-40 persons (grant & renewal)	1,224.00	Per application	N/A	01/04/2026	Discretionary
41-50 persons (grant & renewal)	1,241.00	Per application	N/A	01/04/2026	Discretionary
51-75 persons (grant & renewal)	1,275.00	Per application	N/A	01/04/2026	Discretionary
76-100 persons (grant & renewal)	1,310.00	Per application	N/A	01/04/2026	Discretionary
101-200 persons (grant & renewal)	1,344.00	Per application	N/A	01/04/2026	Discretionary
201+ persons (grant & renewal)	1,379.00	Per application	N/A	01/04/2026	Discretionary
Additional Inspections after Initial (per Officer)	68.00	Per request	N/A	01/04/2026	Discretionary
Change of Ownership (Prior to Grant)	97.00	Per request	N/A	01/04/2026	Discretionary
Change of Day to Day Manager or Agent	97.00	per request	N/A	01/04/2026	Discretionary

CIVIC LICENCING	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Change of Maximum Occupancy Level	97.00	per request	N/A	01/04/2026	Discretionary
Change to Physical Layout of Property	97.00	per request	N/A	01/04/2026	Discretionary
Duplicate Licence	33.00	Per application	N/A	01/04/2026	Discretionary
Caravan Licence (Permanent Residents)					
01-25 caravans	1,154.00	Per application	N/A	01/04/2026	Discretionary
26-50 Caravans	1,189.00	Per application	N/A	01/04/2026	Discretionary
51-100 Caravans	1,224.00	Per application	N/A	01/04/2026	Discretionary
101 + Caravans	1,258.00	Per application	N/A	01/04/2026	Discretionary
Duplicate Licence	33.00	Per application	N/A	01/04/2026	Discretionary
Variation Licence	97.00	Per application	N/A	01/04/2026	Discretionary
Short-term Lets					
1 - 5 occupancy	1,154.00	Per application	N/A	01/04/2026	Discretionary
6 - 10 occupancy	1,171.00	Per application	N/A	01/04/2026	Discretionary
11 - 20 occupancy	1,189.00	Per application	N/A	01/04/2026	Discretionary
21 - 30 occupancy	1,206.00	Per application	N/A	01/04/2026	Discretionary
31 - 40 occupancy	1,224.00	Per application	N/A	01/04/2026	Discretionary
41 - 50 occupancy	1,241.00	Per application	N/A	01/04/2026	Discretionary
51 - 60 occupancy	1,275.00	Per application	N/A	01/04/2026	Discretionary
Duplicate Licence	33.00	Per application	N/A	01/04/2026	Discretionary
Variation Licence	97.00	Per application	N/A	01/04/2026	Discretionary
Transfer of licence	97.00	Per application	N/A	01/04/2026	Discretionary
Provisional	291.00	Per application	N/A	01/04/2026	Discretionary
Provisional upon confirmation	Grant fee minus Provisional fee	Per application	N/A	01/04/2026	Discretionary
Sex Shops					
Grant & Renewal (1 year)	291.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary
Sexual Entertainment Venue					
Grant & Renewal (3 years)	1,154.00	Per application	N/A	01/04/2026	Discretionary
Duplicate License	33.00	Per application	N/A	01/04/2026	Discretionary
Variation	97.00	Per application	N/A	01/04/2026	Discretionary

CIVIC LICENCING**2026/27 Charge Basis of charge****VAT****Date applicable****Discretionary/ Non-discretionary**

There are a number of licences that are granted by the East Lothian Licensing Board. East Lothian Council do not set these fees or have the power to grant a licence under the scheme. The Council only provides administrative support to the Licensing Board to enable it to carry out its duties. More information on the Licences and charges of the Licensing Board can be found at:

https://www.eastlothian.gov.uk/downloads/file/23614/premise_licence_fees

<https://www.eastlothian.gov.uk/downloads/file/23559/>

https://www.eastlothian.gov.uk/info/210571/licensing/12259/beer_licences/2

REGISTRATION SERVICES	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Registrar:					
Religious or belief marriage	100.00	Per registration	N/A	01/04/2026	Non-discretionary
Conducting marriage/civil partnership registration in Office (statutory only)	55.00	Per registration	N/A	01/04/2026	Non-discretionary
Conducting marriage/civil partnership registration in Adam Room - Office hours Mon-Thurs AM	320.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in Adam Room - Office hours Mon-Thurs PM	370.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in Adam Room - Office hours Fri AM	400.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in Adam Room - Office hours Fri PM	475.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in Adam room - Saturday AM	500.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in Adam room - Saturday PM	525.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in Adam room - Sunday / Public Holiday	590.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in external venue - Office hours Mon-Fri	500.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in external venue - Evening/Saturday	650.00	Per registration	N/A	01/04/2026	Discretionary
Conducting marriage/civil partnership registration in external venue - Sunday	675.00	Per registration	N/A	01/04/2026	Discretionary
Marriage/civil partnership certificate	10.00	Per certificate	N/A	01/04/2026	Non-discretionary
Extracts search fee	5.00	Per search	N/A	01/04/2026	Non-discretionary
British Citizenship Ceremony Express One Off (Within 2 Weeks) - Subject to availability	150.00	Per ceremony	N/A	01/04/2026	Discretionary
British Citizenship Private One Off Ceremony (Out with 2 Weeks) - Subject to Availability	130.00	Per ceremony			
Certifying Foreign Pensions	30.00	Per validation	N/A	01/04/2026	Discretionary
Priority Service - Certificates - Before 12noon will get before 5pm same day, request after 12 noon will get next working day	30.00	Per certificate			
Postage 1st Class	2.30		N/A	01/04/2026	Discretionary
Postage 2nd Class	1.85		N/A	01/04/2026	Discretionary

ENVIRONMENTAL HEALTH AND OTHER PROTECTIVE SERVICES	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Health Certificates:					
Export Health Certificates / Attestation (Food)	111.00	Per certificate	N/A	01/04/2026	Discretionary
Additional Charges:					
Correction and re-issue of a certificate	84.00	Per certificate	N/A	01/04/2026	Discretionary
Copies of a certificate	36.00	Per copy	N/A	01/04/2026	Discretionary
Food Hygiene Section 50 Certificate	147.00	Per certificate	N/A	01/04/2026	Discretionary
Food Hygiene Section 39 Certificate	78.00	Per certificate	N/A	01/04/2026	Discretionary
Immigration letter	111.00	Per letter	N/A	01/04/2026	Discretionary
Environmental Search	109.00	Per report	N/A	01/04/2026	Discretionary
Duplicate document	18.00	Per document	N/A	01/04/2026	Discretionary
Private Water Supplies: Exempt Non-Commercial Supplies	Click to view prescribed fees		N/A	01/04/2026	Discretionary
Private Water Supplies: Regulated Commercial Supplies**	£6.50 per Lab Unit + £22.00 per Officer hour + mileage		N/A	01/04/2026	Discretionary
Requested Domestic/Not for Profit Sampling*	£6.50 per Lab Unit + £43.50		N/A	01/04/2026	Discretionary
Requested Commercial Sampling**	£6.50 per Lab Unit + £22.00 per Officer hour + mileage		N/A	01/04/2026	Discretionary
Commercial Sampling Programme (Quoted following detailed assessment based upon Requested Commercial Sampling formula)	POA		N/A	01/04/2026	Discretionary

*Domestic / Not for Profit entities: Requested Sampling Charges will be made at ELC set Laboratory Unit cost with an additional set fee (standardised 2 hours @ Officer Hour rate + £20 standardised mileage (based upon 45p per mile to cover from Haddington to sampling point, to Laboratory, back to Haddington). Officer time will account for travelling, data input, administration and advice/guidance provided on receipt of Report. A standardised Officer time element is deemed reasonable and fair to account for properties in all parts of the Council area. An increase in one hour of Officer time will be attributed to every 5 samples from one sampling point to account for increased administration time. Edinburgh Scientific Services provides an annual price list which will be used to calculate costs dependent upon test / analysis suite required.

** Commercial entities: Requested Sampling Charges will be made at ELC set Laboratory Unit cost with an additional Officer Hour rate + mileage (45p per mile to cover from Haddington to sampling point, to Laboratory, back to Haddington). An increase in one hour of Officer time will be attributed to every 5 samples from one sampling point to account for increased administration time. Edinburgh Scientific Services provides an annual price list which will be used to calculate costs dependent upon test / analysis suite required.

LIBRARY, MUSEUMS, ARCHIVES & LOCAL HISTORY SERVICES	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Reproduction Charges					
Printouts and Scanned Images: from a scanned image	5.00	Per image	Inclusive	01/04/2026	Discretionary
Printouts and Scanned Images: providing an existing scan on CD	6.00	Per CD plus can costs	Inclusive	01/04/2026	Discretionary
Printouts and Scanned Images: making a new quick scan, limited quality & providing scan as printout	6.00	Per scan, per printout	Inclusive	01/04/2026	Discretionary
Printouts and Scanned Images: making a new quick scan, limited quality & providing scan on CD	6.00	Per CD plus can costs	Inclusive	01/04/2026	Discretionary
Reproduction Fees: Publications, Exhibitions & Other Public Use	65.00	Per item	Inclusive	01/04/2026	Discretionary
Reproduction Fees: For 'small scale' publications	16.00	Per item	Inclusive	01/04/2026	Discretionary
Postage & Packing: for printouts and single CDs	4.00	Per package		01/04/2026	Discretionary
Museums Service Events & Activities					
Workshop Activity (1-2 hours)	6.00	Per person, per activity, per	Inclusive	01/04/2026	Discretionary
Prestongrange Museum - Tel: 0131 653 2904					
Guided Tours	5.00	Per person	Inclusive	01/04/2026	Discretionary
John Gray Centre; Local History Service, Haddington - Tel: 01620 820695					
Local History: Longer Enquiries (up to first 60mins)	35.00	First hour, or part thereof	Inclusive	01/04/2026	Discretionary
Local History: Longer Enquiries (after first 60mins)	7.00	Each subsequent 15mins, or	Inclusive	01/04/2026	Discretionary

LIBRARY, MUSEUMS, ARCHIVES & LOCAL HISTORY SERVICES	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
DVD Hires:					
Adult & Children's Entertainment DVD (up to 12 months from release)	2.00	Per one week hire	Inclusive	01/04/2026	Discretionary
Adult & Children's Entertainment DVD box set 3 or more discs (up to 12 months from release)	3.00	Per three week hire	Inclusive	01/04/2026	Discretionary
Withdrawn Library Stock Sales:					
Hardback books	2.00	Per item	N/A	01/04/2026	Discretionary
Paperback books	1.00	Per item	N/A	01/04/2026	Discretionary
Spoken Word Cassettes and CDs	4.00	Per item	N/A	01/04/2026	Discretionary
DVDs	2.00	Per item	N/A	01/04/2026	Discretionary
Other Sales:					
Photocopying/Computer Printout: B&W A4	1.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Photocopying/Computer Printout: B&W A3	1.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Photocopying/Computer Printout: Colour A4	2.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Photocopying/Computer Printout: Colour A3	2.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Newspaper Scans (First Scan)	2.00	Per scan	Inclusive	01/04/2026	Discretionary
Newspaper Scans (Subsequent Scans)	1.00	Per scan	Inclusive	01/04/2026	Discretionary
Laminating - A4	3.00	Per sheet	Inclusive	01/04/2026	Discretionary
Laminating - A3	4.00	Per sheet	Inclusive	01/04/2026	Discretionary
Computer Storage Device: 8GB memory stick	10.00	Per memory stick	Inclusive	01/04/2026	Discretionary
Headphones	3.00	Per set	Inclusive	01/04/2026	Discretionary
Doggy Bags	2.00	Per pack	Inclusive	01/04/2026	Discretionary
If hosting a display of community artwork or craftwork and the maker wishes to sell that work there is a commission rate of 25% in lieu of a room hire rate				01/04/2026	Discretionary

LIBRARY, MUSEUMS, ARCHIVES & LOCAL HISTORY SERVICES	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
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USEFUL CONTACTS - MUSEUMS					
Coastal Communities Museum, North Berwick - Tel: 01620 894313		Follow us on Twitter	Follow us on Facebook		
Dunbar Town House Museum & Gallery - Tel: 01620820699		Follow us on Twitter	Follow us on Facebook		
John Gray Centre Museum, Haddington - Tel: 01620 820695		Follow us on Twitter	Follow us on Facebook		
John Muir's Birthplace, Dunbar - Tel: 01368 865899		Follow us on Twitter	Follow us on Facebook		
Museum Store, Dunbar Road, Haddington - Tel: 01620 820618					
Musselburgh Museum - Tel: 0131 665 6642			Follow us on Facebook		
Prestongrange Museum, Prestonpans - Tel: 0131 653 2904		Follow us on Twitter	Follow us on Facebook		

USEFUL CONTACTS - LIBRARIES					
Dunbar Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
East Linton Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Gullane Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Haddington Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Longniddry Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Musselburgh Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
North Berwick Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Ormiston Library - Tel: 01875 616675		Follow us on Twitter	Follow us on Facebook		
Port Seton Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Prestonpans Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Tranent Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		
Wallyford Library - Tel: 01620 827827		Follow us on Twitter	Follow us on Facebook		

ADULT WELLBEING CHARGES	2026/27 Charge	Contact	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Crookston Care Home	1,740.00	Laura Kerr	Per person, per week, financially assessed and applies to self funding residents	Non-Business	01/04/2026	Discretionary
Care at Home	19.00	Laura Kerr	Per hour	Non-Business	01/04/2026	Discretionary
Community alarm charge	5.80	Laura Kerr	Per week	Non-Business	01/04/2026	Discretionary
Resource Centre sessions (3 Hour Session)	4.00	Laura Kerr	Per person, per session	Non-Business	01/04/2026	Discretionary
Transport per journey	15.00	Laura Kerr	Per week	Non-Business	01/04/2026	Discretionary

SCHOOL CHARGES	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Meal - Primary Schools	2.35	Per meal	N/A	01/08/2026	Discretionary
Meal - Secondary Schools	2.55	Per meal	N/A	01/08/2026	Discretionary
Meal - non pupil/staff	3.45	Per meal	N/A	01/08/2026	Discretionary
School milk (Primary only)	0.30	Per carton	N/A	01/08/2026	Discretionary
Lost school bus pass	5.40	Per pass	N/A	01/08/2026	Discretionary

[Click here to go to schoolPay](#)

PUBLICATION SCHEME, FOI AND ENVIRONMENTAL INFORMATION REQUEST CHARGES	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non-discretionary
Publication Scheme, FOI and EIR Charges:					
Photocopying/Computer Printout: B&W A4	2.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Photocopying/Computer Printout: B&W A3	2.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Photocopying/Computer Printout: Colour A4	2.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Photocopying/Computer Printout: Colour A3	2.00	Per single-sided sheet	Inclusive	01/04/2026	Discretionary
Computer Storage Device: 8GB memory stick	10.00	Per memory stick	Inclusive	01/04/2026	Discretionary
FOI & EIR Charges - Local Government Employee Salary Re-Charges (FOI will be capped at an hourly rate of £15)					
Grade 3 - Administration	17.70			01/04/2026	
Grade 4 - Administration	19.25			01/04/2026	
Grade 5 - Administration	21.20			01/04/2026	
Grade 6 – Administration	23.24			01/04/2026	
Grade 7 – Senior Administration	25.92			01/04/2026	
Grade 8 - Officer	29.44			01/04/2026	
Grade 9 – Officer	33.22			01/04/2026	
Grade 10 – Officer	38.23			01/04/2026	
Grade 11 - Officer/Manager	44.39			01/04/2026	
Grade 12 - Officer/Manager	51.58			01/04/2026	
Grade 13 - Service Manager	59.94			01/04/2026	

Trade Waste Charges	2026/27 Charge	Basis of charge	VAT	Date applicable	Discretionary/ Non- discretionary
Waste Collection and Disposal Charges					
140 litre bin	252.00	Once per week collection	N/A	01/04/2026	Discretionary
240 litre bin	432.00	Once per week collection	N/A	01/04/2026	Discretionary
360 litre bin	649.00	Once per week collection	N/A	01/04/2026	Discretionary
660 litre bin	1,156.00	Once per week collection	N/A	01/04/2026	Discretionary
1100 litre bin	1,927.00	Once per week collection	N/A	01/04/2026	Discretionary
Orange sacks	7.54		N/A	01/04/2026	Discretionary
Recycling Centre per sack	4.11	Per sack	Excluding	01/04/2026	Discretionary
Transfer Station per tonne	270.11	Minimum 1/2 tonne charge	Excluding	01/04/2026	Discretionary
Skip Hire	1,166.80	Cost to hire skip (including disposal charges)	Excluding	01/04/2026	Discretionary
Special Uplifts	324.26	Per uplift	N/A	01/04/2026	Discretionary
<p>Note: VAT is applicable on waste collection charges if collecting on behalf of a third party. Only commercial waste collected as part of our obligations as governed by the Environmental Protection Act 1990, is considered to be part of a special legal regime, and therefore non-business supply under section 41A of the VAT Act.</p>					

APPENDIX: CATEGORIES OF ORGANISATIONS**CATEGORY 1: VOLUNTARY & CHARITABLE ORGANISATIONS**

This rate of charge should be applied to charities and to voluntary organisations where the primary purpose of the organisation is to provide a service to the community. It should also be applied to organisations working in support of pensioners and young people to support groups for people with special needs.

Examples of voluntary and charitable organisations include:-

Registered Charities Groups for the Mentally or Physically Handicapped , OAP Organisations , Children's Playgroups/Youth Clubs/Young People's Organisations , Support Groups, (e.g. Alcoholics Anonymous, Single Parents Groups) , Religious Groups/Church Organisations , Festival/Gala Day Organisations , Community Councils , Parent/Teacher Associations					

This rate of charge should also be applied to any musical or drama group performing free of charge to charitable organisations.

CATEGORY 2: NON-PROFIT MAKING ORGANISATIONS

This rate of charge should be applied to organisations that operate on a non-profit making basis and where their activities are of a general recreational nature, as distinct from a charitable cause or a specific social need or community service. Organisations in this category will normally comprise individuals who give their time on a voluntary basis and where the proceeds of any events are put back into the club/organisation's funds.

Examples of non-profit making organisations include:-

Amateur Sporting Organisations , Other Amateur Recreational Organisations, (e.g. Floral Art Clubs, Bowling Clubs, Dance Clubs, Amateur Dramatic Organisations, etc.) , Round Table/Rotary Club/Inner Wheel/Ladies' Circle/Musselburgh Honest Lassies , Association/Women's Guilds/Loyal Orange Lodge/Eastern Star, etc. , Company Staff Organisations and Events, (e.g. Brunton Staff) , Private Individuals, (e.g. Weddings)					

CATEGORY 3: COMMERCIAL ORGANISATIONS

This rate of charge should be applied to commercial organisations, i.e. where the organisation operates on a profit making basis. It should also be applied to central and local government bodies and other public and statutory agencies. Examples of commercial organisations include:-

Any Limited Company or PLC , Local Authorities , Health Boards , Professional Sporting Groups , Discos - Commercial Operators , Traders , Dance Schools , Co-operative Societies , Slimming Clubs					

The charge should also be applied to individuals who intend to use the facility for personal profit, e.g. aerobics/fitness instructors who charge participants to take part in the class.

The appropriate charge to be levied in any given circumstances should be based on the category of the organisation, NOT on the specific nature of the let. The only exception to this is where a commercial or non-profit making organisation is running an event from which the proceeds are going to a charity. In such instances, the organisation will require to provide proof (i.e. a letter from the charity), to demonstrate that this is the case and will be charged at 50% of the standard rate